Agenda
Castleton Public Library Board of Trustees Meeting
Regular Meeting, April 17, 2023 at 7:00pm

Welcome

Pledge of Allegiance

Roll Call

Adoption of Agenda

Public Comment

New Business

- None

Old Business

- Trustee continuing education
- Sustainable funding
- Long-range planning
- Library word-of-mouth advertising

President's Report

Secretary's Report

- Review of minutes from March 20, 2023

Treasurer's Report

Director's Report

Friends Report

Committee Reports

- Finance Committee – A. Mitchum, S. Mitchum
- Administrative Committee – K. Bielawa, L. Knaack, C. Strainge
- Operations/Capital projects – P. Cartwright, S. Mitchum
- Policy Committee – M. Johnston, L. Knaack
- Long Range Plan Committees:
    - Sustainable Funding (A. Mitchum, S. Mitchum)
    - Library Space (P. Cartwright, M. Johnston, C. Strainge)
    - Community Outreach & Visibility (K. Bielawa, L. Knaack)

Announcements

Public Comment

Executive Session

Adjourn

Castleton Public Library

Enriching Lives, Empowering Our Community, Encouraging Exploration

Castleton Public Library Funding Proposition to Voters in the Schodack Central School District – Q&A

What is the library asking the community to decide in the May 2023 vote?
Castleton Public Library's Board of Trustees is asking voters in the Schodack Central School District to consider approving a tax to be paid by property owners in the district to fund a portion of the operating expenses of the library.

What is the date and location of the vote?
The proposition will appear on the ballot at the Schodack Central School District School Budget Vote & Board Election, held in the Maple Hill High School Gym on Tuesday, May 16, from 6:00 a.m. – 9:00 p.m. Maple Hill is located at 1216 Maple Hill Road, Castleton, NY 12033.

What is the library funding proposition that will appear on the May 2023 Schodack Central School District ballot?
The language of the funding proposition that will appear on the ballot is as follows:

> *"Resolved, that pursuant to Education Law, Section 259, the Board of Education of the Schodack Central School District is authorized to levy and collect an annual tax, separate and apart from the annual school district budget, in the amount of one hundred fifty-nine thousand dollars ($159,000), which shall be paid to the Castleton Public Library for the support and maintenance of the library; with this appropriated amount to be the annual appropriation until thereafter modified by a future vote of the electors of the Schodack Central School District."*

What changes will be made if the vote is passed?
If the proposition is approved, services offered to the community would include:

- Addition of Sunday hours (to begin January 2024)
- Addition of a full-time Programming and Outreach Librarian (to begin January 2024).
- Expansion of library classes and events for children, teens, and adults
- Expansion of outreach services in the community
- These changes would be in addition to the library's continuing commitment to provide numerous services including: collections (physical and electronic), public computers and WiFi access, technology help, reference and research assistance, meeting room space, and copy/print/fax services.

How would the library's funding change if the vote is passed?
If the vote passes, $159,000 of the library's budget would come from taxes paid by property owners in the Schodack Central School District. The library would reduce our request for an allocation from the Town of Schodack (this would be a reduction from $176,000 for 2023 to $88,000 for 2024). Funding and in-kind services from the Village of Castleton-on-Hudson would remain the same. The library would continue to receive small amounts of income from New York State, Rensselaer County, the Friends of the Castleton Public Library, grants, and donations.

Why is the library pursuing a vote?
Shifting our funding model to voter-approved measures increases transparency, awareness, and community control over the cost of public library services. Under a NYS Board of Regents directive, public libraries are urged to shift tax support from general appropriations by municipalities to a direct public vote. This shift would reduce the Town of Schodack's appropriations for library services and provide taxpayers with the ability to determine the desired level of public library services.

How is the library currently funded?
The library's budget is primarily funded by an appropriation from the Town of Schodack, which is allocated by the Town Board to the Castleton Public Library (for 2023, this amount is $176,000 - 84.2% of our budget). Our other current public funding source is the Village of Castleton-on-Hudson ($14,000 - 6.7% of our 2023 budget. The Village also provides a number of in-kind services to the library, including space, utilities, and administration of payroll and benefits). The library also receives small amounts of income from New York State, Rensselaer County, the Friends of the Castleton Public Library, grants, and donations.

Why is the library's funding proposition appearing on the school district ballot?
Castleton Public Library is pursuing a vote on the Schodack Central School District ballot because the majority of our users reside in the school district.

If the vote is approved, would the library be funded or operated by the school district?
No. The school district would not fund, operate, or govern the library in any way. The school district, in compliance with NYS law, provides the mechanism for the vote to occur. If the vote is approved, the school district will levy and collect the library tax and pay those funds to the library.

How will this affect school taxes?
The vote deals with a proposed library tax that, if approved, would appear on the school tax bill. The vote does not impact school taxes. The school tax funds the school district, while the library tax funds the library. They would appear separately on the same bill and would be paid at the same time, but the school district and the library would remain two separate entities.

If approved, how will this affect my tax rate in future years?
Any future change in the library tax rate would require voter approval at that time.

Who is eligible to vote?
Voters must be at least 18 years old and a U.S. citizen. Advance registration is not required. However, voters will be asked to swear or affirm that they are residents of the Schodack Central School District and have been for at least 30 days prior to the vote.

For more information, visit https://tinyurl.com/CPL-2023Vote. If you have questions, contact CPL Director Melissa Tacke (518-732–0879 or director@castletonpubliclibrary.org).

Castleton Public Library Board of Trustees Meeting

Monday, March 20, 2023 Minutes

Welcome/Pledge of Allegiance

The meeting was called to order by President Mitchum at 7:02 pm.

Roll Call

Present (physical):	Shane Mitchum, President; Patrick Cartwright, Vice President; Alyssa Mitchum, Treasurer; Laurie Knaack, Secretary; Kate Bielawa, Trustee; Colin Strainge, Trustee; Meghan Johnston, Trustee; Melissa Tacke, Library Director
Absent:	none

Adoption of Agenda

The adoption of the agenda was motioned by Trustee Cartwright and seconded by Trustee Knaack. Unanimously approved.

Public Comment

VIllage of Castleton board member Lissa D'Aquanni attended in person, reminded trustees that Village board elections are March 21, and that there is a food drive for the Anchor food pantry March 25.

New Business

None.

Old Business

Trustee continuing education: Director Tacke is working with UHLS to schedule 3 sessions of training that will be held onsite at the Village Hall in 2023 and will satisfy the annual continuing ed. requirement for trustees.
Sustainable funding: Director Tacke attended the March Schodack School Board meeting and discussed the sustainable funding vote. Director Tacke also shared with the library trustees the Library Funding Proposition Q&A that has been reviewed by Upper Hudson.
Long-range planning: Trustees reviewed and discussed feedback from community surveys, a UHLS focus group, and staff. Trustees will continue to discuss at the April board meeting and plan towards having a draft Long Range Plan by May in order to potentially obtain review from Tim Burke of UHLS in May.
Library word-of-mouth advertising: Director Tacke encouraged trustees to spread the word about the many school break activities (Friday, April 7 through Saturday, April 15).

Reports

President's Report

No report.

Secretary's Report

Trustee Cartwright motioned to approve the February 2023 regular meeting minutes. Seconded by Trustee Johnston. Unanimously approved.
Trustee Cartwright motioned to approve the February 2023 Special Meeting minutes. Seconded by Trustee Strainge. Unanimously approved.

Treasurer's Report

Funding from the town of Schodack and Friends of the Library has been received for this year. Trustee Cartwright motioned to approve the February 2023 Check Detail Reports. Seconded by Trustee Knaack. Unanimously approved.

Director's Report

Director Tacke presented statistics for February, with a comparison against previous years. In-person attendance has continued to rise compared with the earlier years of the COVID-19 pandemic.

Friends Report

The Friends of the Library has established their 2023 schedule of events and sent out their March membership drive mailings. A well-attended breakfast fundraiser was held on March 18.

Committee Reports

Finance: did not meet.
Administrative: did not meet.
Operations/Capital Projects: did not meet.
Policy: did not meet.
Sustainable Funding: Updates included above.
Library Space: will plan to meet again after sustainable funding vote.
Community Outreach & Visibility: did not meet.

Announcements

None.

Public Comment

None.

Executive Session

None.

Adjournment

The meeting was adjourned at 8:03 pm.

The Castleton Public Library
Check Detail
March 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amo...
Bill Pmt -Check	**DEBIT**	**03/01/2023**	**Amazon LLC**	**200.2 · Citizens Checking Account**		**-35.92**
Bill	1119600756...	03/01/2023		74104B1 · DVDs & Other Materials	-35.92	35.92
TOTAL					-35.92	35.92
Bill Pmt -Check	**DEBIT**	**03/01/2023**	**Google LLC**	**200.2 · Citizens Checking Account**		**-18.00**
Bill	4674167127	02/28/2023		7410.4C · Equipment/Technology	-18.00	18.00
TOTAL					-18.00	18.00
Bill Pmt -Check	**DEBIT**	**03/02/2023**	**Amazon LLC**	**200.2 · Citizens Checking Account**		**-14.96**
Bill	1114314604...	03/02/2023		74104B1 · DVDs & Other Materials	-14.96	14.96
TOTAL					-14.96	14.96
Bill Pmt -Check	**DEBIT**	**03/03/2023**	**Target**	**200.2 · Citizens Checking Account**		**-7.49**
Bill		03/03/2023		7410.4D · Programs	-7.49	7.49
TOTAL					-7.49	7.49
Bill Pmt -Check	**DEBIT**	**03/06/2023**	**Amazon LLC**	**200.2 · Citizens Checking Account**		**-9.99**
Bill	1110741879...	03/06/2023		7410.4B · Library Materials	-9.99	9.99
TOTAL					-9.99	9.99
Bill Pmt -Check	**DEBIT**	**03/07/2023**	**Amazon LLC**	**200.2 · Citizens Checking Account**		**-17.95**
Bill	1117646268...	03/06/2023		74104B1 · DVDs & Other Materials	-17.95	17.95
TOTAL					-17.95	17.95
Bill Pmt -Check	**DEBIT**	**03/07/2023**	**Amazon LLC**	**200.2 · Citizens Checking Account**		**-19.95**
Bill	1117394294...	03/06/2023		74104B1 · DVDs & Other Materials	-19.95	19.95
TOTAL					-19.95	19.95
Bill Pmt -Check	**DEBIT**	**03/10/2023**	**USPS**	**200.2 · Citizens Checking Account**		**-3.47**
Bill		03/10/2023		7410.4G · Postage	-3.47	3.47
TOTAL					-3.47	3.47
Bill Pmt -Check	**DEBIT**	**03/10/2023**	**Home Depot**	**200.2 · Citizens Checking Account**		**-97.18**
Bill		03/10/2023		7410.4C · Equipment/Technology	-97.18	97.18
TOTAL					-97.18	97.18
Bill Pmt -Check	**DEBIT**	**03/12/2023**	**Dollar Tree**	**200.2 · Citizens Checking Account**		**-5.40**
Bill		03/12/2023		7410.4D · Programs	-5.40	5.40
TOTAL					-5.40	5.40

The Castleton Public Library
Check Detail
March 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amo...
Bill Pmt -Check	**DEBIT**	**03/12/2023**	**Aldi**	**200.2 · Citizens Checking Account**		**-3.19**
Bill		03/12/2023		7410.4D · Programs	-3.19	3.19
TOTAL					-3.19	3.19
Bill Pmt -Check	**DEBIT**	**03/12/2023**	**Price Chopper**	**200.2 · Citizens Checking Account**		**-3.99**
Bill		03/12/2023		7410.4D · Programs	-3.99	3.99
TOTAL					-3.99	3.99
Bill Pmt -Check	**DEBIT**	**03/12/2023**	**Target**	**200.2 · Citizens Checking Account**		**-9.60**
Bill		03/12/2023		7410.4D · Programs	-9.60	9.60
TOTAL					-9.60	9.60
Bill Pmt -Check	**DEBIT**	**03/13/2023**	**Amazon LLC**	**200.2 · Citizens Checking Account**		**-30.92**
Bill	1112328341...	03/13/2023		74104B1 · DVDs & Other Materials	-30.92	30.92
TOTAL					-30.92	30.92
Bill Pmt -Check	**DEBIT**	**03/13/2023**	**Square Weebly**	**200.2 · Citizens Checking Account**		**-129.60**
Bill	4451254356...	03/13/2023		7410.4C · Equipment/Technology	-129.60	129.60
TOTAL					-129.60	129.60
Bill Pmt -Check	**DEBIT**	**03/14/2023**	**Amazon LLC**	**200.2 · Citizens Checking Account**		**-47.59**
Bill	1113873872...	03/11/2023		7410.4D · Programs	-47.59	47.59
TOTAL					-47.59	47.59
Bill Pmt -Check	**DEBIT**	**03/15/2023**	**Amazon LLC**	**200.2 · Citizens Checking Account**		**-21.99**
Bill	1116778913...	03/11/2023		7410.4D · Programs	-21.99	21.99
TOTAL					-21.99	21.99
Bill Pmt -Check	**DEBIT**	**03/17/2023**	**Aldi**	**200.2 · Citizens Checking Account**		**-20.40**
Bill		03/17/2023		7410.4D · Programs	-20.40	20.40
TOTAL					-20.40	20.40
Bill Pmt -Check	**DEBIT**	**03/20/2023**	**Amazon LLC**	**200.2 · Citizens Checking Account**		**-27.28**
Bill	1112906537...	03/15/2023		74104D1 · Summer Reading Program	-27.28	27.28
TOTAL					-27.28	27.28
Bill Pmt -Check	**DEBIT**	**03/20/2023**	**New York Library...**	**200.2 · Citizens Checking Account**		**-140.00**
Bill	43999824590	03/15/2023		7410.4A · Staff Development/Edu	-140.00	140.00
TOTAL					-140.00	140.00

The Castleton Public Library
Check Detail
March 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amo...
Bill Pmt -Check	**DEBIT**	**03/20/2023**	**Amazon LLC**	**200.2 · Citizens Checking Account**		**-19.59**
Bill	1112328341...	03/20/2023		74104B1 · DVDs & Other Materials	-19.59	19.59
TOTAL					-19.59	19.59
Bill Pmt -Check	**DEBIT**	**03/21/2023**	**Amazon LLC**	**200.2 · Citizens Checking Account**		**-6.91**
Bill	1119515835...	03/17/2023		7410.4D · Programs	-6.91	6.91
TOTAL					-6.91	6.91
Bill Pmt -Check	**DEBIT**	**03/21/2023**	**Amazon LLC**	**200.2 · Citizens Checking Account**		**-5.99**
Bill	1113445267...	03/17/2023		7410.4D · Programs	-5.99	5.99
TOTAL					-5.99	5.99
Bill Pmt -Check	**DEBIT**	**03/22/2023**	**Amazon LLC**	**200.2 · Citizens Checking Account**		**-17.95**
Bill	1112328341...	03/22/2023		74104B1 · DVDs & Other Materials	-17.95	17.95
TOTAL					-17.95	17.95
Bill Pmt -Check	**DEBIT**	**03/27/2023**	**Amazon LLC**	**200.2 · Citizens Checking Account**		**-52.88**
Bill	1112328341...	03/27/2023		74104B1 · DVDs & Other Materials	-52.88	52.88
TOTAL					-52.88	52.88
Bill Pmt -Check	**DEBIT**	**03/28/2023**	**Wal-Mart**	**200.2 · Citizens Checking Account**		**-62.07**
Bill		03/28/2023		7410.4D · Programs	-62.07	62.07
TOTAL					-62.07	62.07
Bill Pmt -Check	**DEBIT**	**03/30/2023**	**Aldi**	**200.2 · Citizens Checking Account**		**-13.86**
Bill		03/28/2023		7410.4D · Programs	-13.86	13.86
TOTAL					-13.86	13.86
Bill Pmt -Check	**3099**	**03/03/2023**	**Village of Castlet...**	**200.2 · Citizens Checking Account**		**-5,847.75**
Bill	84475	02/27/2023		7410.1A · Gross wages - Director	-2,423.07	2,423.07
				7410.1B · Gross wages - Librarian	-1,050.25	1,050.25
				7410.1C · Gross wages - Assistant	-1,961.35	1,961.35
				9030.8 · Social Security/Medicare	-413.08	413.08
TOTAL					-5,847.75	5,847.75
Bill Pmt -Check	**3100**	**03/03/2023**	**Village of Castlet...**	**200.2 · Citizens Checking Account**		**-709.33**
Bill	84476	02/27/2023		9060.8 · Health Insurance	-709.33	709.33
TOTAL					-709.33	709.33

The Castleton Public Library
Check Detail
March 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amo...
Bill Pmt -Check	**3101**	**03/06/2023**	**T-Mobile**	**200.2 · Citizens Checking Account**		**-119.44**
Bill		03/06/2023		7410.4C · Equipment/Technology	-29.86	29.86
				7410.4B · Library Materials	-89.58	89.58
TOTAL					-119.44	119.44
Bill Pmt -Check	**3102**	**03/15/2023**	**Charter Commun...**	**200.2 · Citizens Checking Account**		**-96.32**
Bill	1443984010...	03/07/2023		7410.4H · Telephone/Data Links	-96.32	96.32
TOTAL					-96.32	96.32
Bill Pmt -Check	**3103**	**03/15/2023**	**Repeat Business...**	**200.2 · Citizens Checking Account**		**-177.62**
Bill	88840	03/14/2023		7410.4C · Equipment/Technology	-177.62	177.62
TOTAL					-177.62	177.62
Bill Pmt -Check	**3104**	**03/20/2023**	**Village of Castlet...**	**200.2 · Citizens Checking Account**		**-5,481.90**
Bill	84478	03/15/2023		7410.1A · Gross wages - Director	-2,423.07	2,423.07
				7410.1B · Gross wages - Librarian	-818.15	818.15
				7410.1C · Gross wages - Assistant	-1,853.60	1,853.60
				9030.8 · Social Security/Medicare	-387.08	387.08
TOTAL					-5,481.90	5,481.90
Bill Pmt -Check	**3105**	**03/20/2023**	**Village of Castlet...**	**200.2 · Citizens Checking Account**		**-204.65**
Bill	84479	03/15/2023		9040.8 · Workers Comp	-204.65	204.65
TOTAL					-204.65	204.65
Bill Pmt -Check	**3106**	**03/20/2023**	**Brodart**	**200.2 · Citizens Checking Account**		**-455.65**
Bill	MULTIPLE	03/20/2023		74104B3 · Print Materials	-455.65	455.65
TOTAL					-455.65	455.65
Bill Pmt -Check	**3107**	**03/30/2023**	**Noreen Powell**	**200.2 · Citizens Checking Account**		**-245.00**
Bill	457	03/30/2023		7410.4D · Programs	-245.00	245.00
TOTAL					-245.00	245.00

The Castleton Public Library
Reconciliation Summary
200.1 · Citizens Money Market, Period Ending 03/31/2023

	Mar 31, 23	
Beginning Balance		295,794.52
Cleared Transactions		
Checks and Payments - 1 item	-15,000.00	
Deposits and Credits - 2 items	1,338.61	
Total Cleared Transactions	-13,661.39	
Cleared Balance		**282,133.13**
Register Balance as of 03/31/2023		282,133.13
Ending Balance		282,133.13

The Castleton Public Library
Reconciliation Detail
200.1 · Citizens Money Market, Period Ending 03/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						295,794.52
Cleared Transactions						
Checks and Payments - 1 item						
Transfer	03/20/2023			X	-15,000.00	-15,000.00
Total Checks and Payments					-15,000.00	-15,000.00
Deposits and Credits - 2 items						
Deposit	03/27/2023			X	1,277.00	1,277.00
Deposit	03/31/2023			X	61.61	1,338.61
Total Deposits and Credits					1,338.61	1,338.61
Total Cleared Transactions					-13,661.39	-13,661.39
Cleared Balance					-13,661.39	282,133.13
Register Balance as of 03/31/2023					-13,661.39	282,133.13
Ending Balance					**-13,661.39**	**282,133.13**

The Castleton Public Library
Reconciliation Summary
200.2 · Citizens Checking Account, Period Ending 03/31/2023

	Mar 31, 23	
Beginning Balance		27,443.06
Cleared Transactions		
Checks and Payments - 38 items	-10,887.81	
Deposits and Credits - 1 item	15,000.00	
Total Cleared Transactions	4,112.19	
Cleared Balance		**31,555.25**
Uncleared Transactions		
Checks and Payments - 3 items	-5,519.60	
Total Uncleared Transactions	-5,519.60	
Register Balance as of 03/31/2023		**26,035.65**
Ending Balance		26,035.65

The Castleton Public Library
Reconciliation Detail
200.2 · Citizens Checking Account, Period Ending 03/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						27,443.06
Cleared Transactions						
Checks and Payments - 38 items						
Bill Pmt -Check	01/23/2023	3086	William C. Adams	X	-105.00	-105.00
Bill Pmt -Check	02/21/2023	3097	The Hartford	X	-1,962.93	-2,067.93
Bill Pmt -Check	02/21/2023	3093	Berkshire Botanical ...	X	-120.00	-2,187.93
Bill Pmt -Check	03/01/2023	DEBIT	Amazon LLC	X	-35.92	-2,223.85
Bill Pmt -Check	03/01/2023	DEBIT	Google LLC	X	-18.00	-2,241.85
Bill Pmt -Check	03/02/2023	DEBIT	Amazon LLC	X	-14.96	-2,256.81
Bill Pmt -Check	03/03/2023	3099	Village of Castleton-...	X	-5,847.75	-8,104.56
Bill Pmt -Check	03/03/2023	3100	Village of Castleton-...	X	-709.33	-8,813.89
Bill Pmt -Check	03/03/2023	DEBIT	Target	X	-7.49	-8,821.38
Bill Pmt -Check	03/06/2023	3101	T-Mobile	X	-119.44	-8,940.82
Bill Pmt -Check	03/06/2023	DEBIT	Amazon LLC	X	-9.99	-8,950.81
Bill Pmt -Check	03/07/2023	DEBIT	Amazon LLC	X	-19.95	-8,970.76
Bill Pmt -Check	03/07/2023	DEBIT	Amazon LLC	X	-17.95	-8,988.71
Bill Pmt -Check	03/10/2023	DEBIT	Home Depot	X	-97.18	-9,085.89
Bill Pmt -Check	03/10/2023	DEBIT	USPS	X	-3.47	-9,089.36
Bill Pmt -Check	03/12/2023	DEBIT	Target	X	-9.60	-9,098.96
Bill Pmt -Check	03/12/2023	DEBIT	Dollar Tree	X	-5.40	-9,104.36
Bill Pmt -Check	03/12/2023	DEBIT	Price Chopper	X	-3.99	-9,108.35
Bill Pmt -Check	03/12/2023	DEBIT	Aldi	X	-3.19	-9,111.54
Bill Pmt -Check	03/13/2023	DEBIT	Square Weebly	X	-129.60	-9,241.14
Bill Pmt -Check	03/13/2023	DEBIT	Amazon LLC	X	-30.92	-9,272.06
Bill Pmt -Check	03/14/2023	DEBIT	Amazon LLC	X	-47.59	-9,319.65
Bill Pmt -Check	03/15/2023	3103	Repeat Business Sy...	X	-177.62	-9,497.27
Bill Pmt -Check	03/15/2023	3102	Charter Communicat...	X	-96.32	-9,593.59
Bill Pmt -Check	03/15/2023	DEBIT	Amazon LLC	X	-21.99	-9,615.58
Bill Pmt -Check	03/17/2023	DEBIT	Aldi	X	-20.40	-9,635.98
Bill Pmt -Check	03/20/2023	3106	Brodart	X	-455.65	-10,091.63
Bill Pmt -Check	03/20/2023	3105	Village of Castleton-...	X	-204.65	-10,296.28
Bill Pmt -Check	03/20/2023	DEBIT	New York Library As...	X	-140.00	-10,436.28
Bill Pmt -Check	03/20/2023	DEBIT	Amazon LLC	X	-27.28	-10,463.56
Bill Pmt -Check	03/20/2023	DEBIT	Amazon LLC	X	-19.59	-10,483.15
Bill Pmt -Check	03/21/2023	DEBIT	Amazon LLC	X	-6.91	-10,490.06
Bill Pmt -Check	03/21/2023	DEBIT	Amazon LLC	X	-5.99	-10,496.05
Bill Pmt -Check	03/22/2023	DEBIT	Amazon LLC	X	-17.95	-10,514.00
Bill Pmt -Check	03/27/2023	DEBIT	Amazon LLC	X	-52.88	-10,566.88
Bill Pmt -Check	03/28/2023	DEBIT	Wal-Mart	X	-62.07	-10,628.95
Bill Pmt -Check	03/30/2023	3107	Noreen Powell	X	-245.00	-10,873.95
Bill Pmt -Check	03/30/2023	DEBIT	Aldi	X	-13.86	-10,887.81
Total Checks and Payments					-10,887.81	-10,887.81
Deposits and Credits - 1 item						
Transfer	03/20/2023			X	15,000.00	15,000.00
Total Deposits and Credits					15,000.00	15,000.00
Total Cleared Transactions					4,112.19	4,112.19
Cleared Balance					4,112.19	31,555.25

The Castleton Public Library
Reconciliation Detail
200.2 · Citizens Checking Account, Period Ending 03/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
Uncleared Transactions						
Checks and Payments - 3 items						
Bill Pmt -Check	01/24/2023	3087	Joelle Adler		-17.75	-17.75
Bill Pmt -Check	02/27/2023	3098	UHLS		-19.95	-37.70
Bill Pmt -Check	03/20/2023	3104	Village of Castleton-...		-5,481.90	-5,519.60
Total Checks and Payments					-5,519.60	-5,519.60
Total Uncleared Transactions					-5,519.60	-5,519.60
Register Balance as of 03/31/2023					-1,407.41	26,035.65
Ending Balance					**-1,407.41**	**26,035.65**

The Castleton Public Library
Profit & Loss
March 2023

		Mar 23
Ordinary Income/Expense		
Income		
2082 · Library Charges		
2082.1 · Library Fines & Fees		
2082.11 · Fines	0.00	
2082.13 · Copies, Prints and Faxes	15.40	
2082.14 · Register Overage/Shortage	0.00	
Total 2082.1 · Library Fines & Fees		15.40
Total 2082 · Library Charges		15.40
2401 · Interest & Earnings		61.61
2705 · Gifts & Donations		118.60
2760 · Library System Grants		
2760.1 · LLSA and ERATE (UHLS)	143.00	
2760.9 · Grants - Other	1,000.00	
Total 2760 · Library System Grants		1,143.00
Total Income		1,338.61
Gross Profit		1,338.61
Expense		
7410.1 · Personal Services		
7410.11 · Employee Gross Wages		
7410.1A · Gross wages - Director	2,423.07	
7410.1B · Gross wages - Librarian	818.15	
7410.1C · Gross wages - Assistant	1,853.60	
Total 7410.11 · Employee Gross Wages		5,094.82
Total 7410.1 · Personal Services		5,094.82
7410.4 · Contractual Expenses		
7410.4B · Library Materials		
74104B3 · Print Materials	455.65	
74104B1 · DVDs & Other Materials	210.12	
7410.4B · Library Materials - Other	99.57	
Total 7410.4B · Library Materials		765.34
7410.4C · Equipment/Technology		434.26
7410.4D · Programs		
74104D1 · Summer Reading Program	27.28	
7410.4D · Programs - Other	453.48	
Total 7410.4D · Programs		480.76
7410.41 · Operations and Administrative		
7410.4A · Staff Development/Edu	140.00	
7410.4G · Postage	3.47	
7410.4H · Telephone/Data Links	96.32	
Total 7410.41 · Operations and Administrative		239.79
Total 7410.4 · Contractual Expenses		1,920.15
9000 · Employee - Benefits		
9030.8 · Social Security/Medicare		387.08
9040.8 · Workers Comp		204.65
Total 9000 · Employee - Benefits		591.73
Total Expense		7,606.70
Net Ordinary Income		-6,268.09
Net Income		**-6,268.09**

The Castleton Public Library
Profit & Loss Budget vs. Actual
January through March 2023

	Jan - Mar 23	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
2082 · Library Charges				
2082.1 · Library Fines & Fees				
2082.11 · Fines	6.97	0.00	6.97	100.0%
2082.12 · Lost Books	23.97	0.00	23.97	100.0%
2082.13 · Copies, Prints and Faxes	38.40	0.00	38.40	100.0%
2082.14 · Register Overage/Shortage	0.00	0.00	0.00	0.0%
Total 2082.1 · Library Fines & Fees	69.34	0.00	69.34	100.0%
Total 2082 · Library Charges	69.34	0.00	69.34	100.0%
2360 · Intergovernmental Revenues				
2360.1 · Town of Schodack	176,000.00	176,000.00	0.00	100.0%
2360.2 · Village of Castleton	0.00	14,000.00	-14,000.00	0.0%
2360.3 · Rensselaer County	0.00	3,325.00	-3,325.00	0.0%
Total 2360 · Intergovernmental Revenues	176,000.00	193,325.00	-17,325.00	91.0%
2401 · Interest & Earnings	119.16	30.00	89.16	397.2%
2705 · Gifts & Donations				
2705.1 · Friend's SRP	1,000.00	1,000.00	0.00	100.0%
2705 · Gifts & Donations - Other	4,459.38	6,000.00	-1,540.62	74.3%
Total 2705 · Gifts & Donations	5,459.38	7,000.00	-1,540.62	78.0%
2760 · Library System Grants				
2760.3 · Grants - Library Renovation	0.00	0.00	0.00	0.0%
2760.1 · LLSA and ERATE (UHLS)	143.00	1,435.00	-1,292.00	10.0%
2760.9 · Grants - Other	26,000.00	1,000.00	25,000.00	2,600.0%
Total 2760 · Library System Grants	26,143.00	2,435.00	23,708.00	1,073.6%
599 · Appropriated Fund Balance	0.00	10,645.00	-10,645.00	0.0%
Total Income	207,790.88	213,435.00	-5,644.12	97.4%
Gross Profit	207,790.88	213,435.00	-5,644.12	97.4%
Expense				
7410.1 · Personal Services				
7410.11 · Employee Gross Wages				
7410.1A · Gross wages - Director	14,395.04	63,000.00	-48,604.96	22.8%
7410.1B · Gross wages - Librarian	5,297.85	24,140.00	-18,842.15	21.9%
7410.1C · Gross wages - Assistant	10,172.65	54,300.00	-44,127.35	18.7%
Total 7410.11 · Employee Gross Wages	29,865.54	141,440.00	-111,574.46	21.1%
Total 7410.1 · Personal Services	29,865.54	141,440.00	-111,574.46	21.1%
7410.2 · Equipment & Capital Outlay				
7410.2A · Renovation of Library Space	0.00	0.00	0.00	0.0%
Total 7410.2 · Equipment & Capital Outlay	0.00	0.00	0.00	0.0%
7410.4 · Contractual Expenses				
7410.4B · Library Materials				
74104B6 · Museum Passes	195.00	1,680.00	-1,485.00	11.6%
74104B5 · Magazines and Newspapers	0.00	400.00	-400.00	0.0%
74104B4 · Audiobooks	0.00	0.00	0.00	0.0%
74104B3 · Print Materials	2,151.50	9,400.00	-7,248.50	22.9%
74104B2 · Electronic Content	1,857.62	6,270.00	-4,412.38	29.6%
74104B1 · DVDs & Other Materials	498.67	1,900.00	-1,401.33	26.2%
7410.4B · Library Materials - Other	328.15	1,220.00	-891.85	26.9%
Total 7410.4B · Library Materials	5,030.94	20,870.00	-15,839.06	24.1%
7410.4C · Equipment/Technology	538.07	1,450.00	-911.93	37.1%
7410.4D · Programs				
74104D1 · Summer Reading Program	27.28	4,250.00	-4,222.72	0.6%

The Castleton Public Library
Profit & Loss Budget vs. Actual
January through March 2023

	Jan - Mar 23	Budget	$ Over Budget	% of Budget
7410.4D · Programs - Other	808.76	3,000.00	-2,191.24	27.0%
Total 7410.4D · Programs	836.04	7,250.00	-6,413.96	11.5%
7410.41 · Operations and Administrative				
7410.4A · Staff Development/Edu	140.00	800.00	-660.00	17.5%
7410.4E · Automated Services	998.00	4,110.00	-3,112.00	24.3%
7410.4G · Postage	91.27	300.00	-208.73	30.4%
7410.4H · Telephone/Data Links	289.12	1,250.00	-960.88	23.1%
7410.4I · Insurance	1,962.93	2,575.00	-612.07	76.2%
7410.4F · Office and Library Supplies	142.42	1,300.00	-1,157.58	11.0%
7410.4J · Professional Services	105.00	480.00	-375.00	21.9%
Total 7410.41 · Operations and Administrati...	3,728.74	10,815.00	-7,086.26	34.5%
7410.4K · Miscellaneous				
7410.4L · Strategic Planning - Survey	1,178.58	1,260.00	-81.42	93.5%
7410.4K · Miscellaneous - Other	0.00	25.00	-25.00	0.0%
Total 7410.4K · Miscellaneous	1,178.58	1,285.00	-106.42	91.7%
Total 7410.4 · Contractual Expenses	11,312.37	41,670.00	-30,357.63	27.1%
9000 · Employee - Benefits				
9010.8 · NYS Retirement	0.00	7,735.00	-7,735.00	0.0%
9030.8 · Social Security/Medicare	2,268.66	10,750.00	-8,481.34	21.1%
9040.8 · Workers Comp	204.65	900.00	-695.35	22.7%
9055.8 · Disability	0.00	500.00	-500.00	0.0%
9060.8 · Health Insurance				
9060.81 · HRA Funding	0.00	1,500.00	-1,500.00	0.0%
9060.8 · Health Insurance - Other	1,418.66	8,940.00	-7,521.34	15.9%
Total 9060.8 · Health Insurance	1,418.66	10,440.00	-9,021.34	13.6%
Total 9000 · Employee - Benefits	3,891.97	30,325.00	-26,433.03	12.8%
Total Expense	45,069.88	213,435.00	-168,365.12	21.1%
Net Ordinary Income	162,721.00	0.00	162,721.00	100.0%
Net Income	**162,721.00**	**0.00**	**162,721.00**	**100.0%**

The Castleton Public Library
Profit & Loss Forecast vs. Actual
January through March 2023

	Jan - Mar 23	Forecast	$ Over Forecast	% of Forecast
Ordinary Income/Expense				
Income				
2082 · Library Charges				
2082.1 · Library Fines & Fees				
2082.11 · Fines	6.97	13.71	-6.74	50.8%
2082.12 · Lost Books	23.97	47.98	-24.01	50.0%
2082.13 · Copies, Prints and Faxes	38.40	0.00	38.40	100.0%
2082.14 · Register Overage/Shortage	0.00	0.00	0.00	0.0%
Total 2082.1 · Library Fines & Fees	69.34	61.69	7.65	112.4%
Total 2082 · Library Charges	69.34	61.69	7.65	112.4%
2360 · Intergovernmental Revenues				
2360.1 · Town of Schodack	176,000.00	159,260.00	16,740.00	110.5%
2360.2 · Village of Castleton	0.00	0.00	0.00	0.0%
2360.3 · Rensselaer County	0.00	0.00	0.00	0.0%
Total 2360 · Intergovernmental Revenues	176,000.00	159,260.00	16,740.00	110.5%
2401 · Interest & Earnings	119.16	7.82	111.34	1,523.8%
2705 · Gifts & Donations				
2705.1 · Friend's SRP	1,000.00	1,000.00	0.00	100.0%
2705 · Gifts & Donations - Other	4,459.38	4,046.18	413.20	110.2%
Total 2705 · Gifts & Donations	5,459.38	5,046.18	413.20	108.2%
2760 · Library System Grants				
2760.3 · Grants - Library Renovation	0.00	0.00	0.00	0.0%
2760.1 · LLSA and ERATE (UHLS)	143.00	0.00	143.00	100.0%
2760.9 · Grants - Other	26,000.00	0.00	26,000.00	100.0%
Total 2760 · Library System Grants	26,143.00	0.00	26,143.00	100.0%
Total Income	207,790.88	164,375.69	43,415.19	126.4%
Gross Profit	207,790.88	164,375.69	43,415.19	126.4%
Expense				
7410.1 · Personal Services				
7410.11 · Employee Gross Wages				
7410.1A · Gross wages - Director	14,395.04	13,506.87	888.17	106.6%
7410.1B · Gross wages - Librarian	5,297.85	5,242.23	55.62	101.1%
7410.1C · Gross wages - Assistant	10,172.65	6,551.08	3,621.57	155.3%
Total 7410.11 · Employee Gross Wages	29,865.54	25,300.18	4,565.36	118.0%
Total 7410.1 · Personal Services	29,865.54	25,300.18	4,565.36	118.0%
7410.2 · Equipment & Capital Outlay				
7410.2A · Renovation of Library Space	0.00	0.00	0.00	0.0%
Total 7410.2 · Equipment & Capital Outlay	0.00	0.00	0.00	0.0%
7410.4 · Contractual Expenses				
7410.4B · Library Materials				
74104B6 · Museum Passes	195.00	75.00	120.00	260.0%
74104B5 · Magazines and Newspapers	0.00	0.00	0.00	0.0%
74104B3 · Print Materials	2,151.50	1,407.65	743.85	152.8%
74104B2 · Electronic Content	1,857.62	2,063.95	-206.33	90.0%
74104B1 · DVDs & Other Materials	498.67	402.96	95.71	123.8%
7410.4B · Library Materials - Other	328.15	388.46	-60.31	84.5%
Total 7410.4B · Library Materials	5,030.94	4,338.02	692.92	116.0%
7410.4C · Equipment/Technology	538.07	618.85	-80.78	86.9%
7410.4D · Programs				
74104D1 · Summer Reading Program	27.28	124.15	-96.87	22.0%
7410.4D · Programs - Other	808.76	561.69	247.07	144.0%
Total 7410.4D · Programs	836.04	685.84	150.20	121.9%
7410.41 · Operations and Administrative				
7410.4A · Staff Development/Edu	140.00	0.00	140.00	100.0%
7410.4E · Automated Services	998.00	978.09	19.91	102.0%
7410.4G · Postage	91.27	21.97	69.30	415.4%
7410.4H · Telephone/Data Links	289.12	284.52	4.60	101.6%
7410.4I · Insurance	1,962.93	1,705.94	256.99	115.1%
7410.4F · Office and Library Supplies	142.42	344.43	-202.01	41.3%
7410.4J · Professional Services	105.00	210.00	-105.00	50.0%
Total 7410.41 · Operations and Administrative	3,728.74	3,544.95	183.79	105.2%
7410.4K · Miscellaneous				
7410.4L · Strategic Planning - Survey	1,178.58			
7410.4K · Miscellaneous - Other	0.00	47.52	-47.52	0.0%
Total 7410.4K · Miscellaneous	1,178.58	47.52	1,131.06	2,480.2%
Total 7410.4 · Contractual Expenses	11,312.37	9,235.18	2,077.19	122.5%

The Castleton Public Library
Profit & Loss Forecast vs. Actual
January through March 2023

	Jan - Mar 23	Forecast	$ Over Forecast	% of Forecast
9000 · Employee - Benefits				
9010.8 · NYS Retirement	0.00	0.00	0.00	0.0%
9030.8 · Social Security/Medicare	2,268.66	1,919.83	348.83	118.2%
9040.8 · Workers Comp	204.65	0.00	204.65	100.0%
9055.8 · Disability	0.00	79.40	-79.40	0.0%
9060.8 · Health Insurance	1,418.66	0.00	1,418.66	100.0%
Total 9000 · Employee - Benefits	3,891.97	1,999.23	1,892.74	194.7%
Total Expense	45,069.88	36,534.59	8,535.29	123.4%
Net Ordinary Income	162,721.00	127,841.10	34,879.90	127.3%
Net Income	**162,721.00**	**127,841.10**	**34,879.90**	**127.3%**

The Castleton Public Library
Balance Sheet
As of March 31, 2023

	Mar 31, 23
ASSETS	
Current Assets	
Checking/Savings	
200.1 · Citizens Money Market	282,133.13
200.2 · Citizens Checking Account	26,035.65
200.9 · Petty Cash	50.00
Total Checking/Savings	308,218.78
Other Current Assets	
395 · Deposits with Other Government	5,000.00
Total Other Current Assets	5,000.00
Total Current Assets	313,218.78
TOTAL ASSETS	**313,218.78**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
600 · Accounts Payable	-0.02
Total Accounts Payable	-0.02
Total Current Liabilities	-0.02
Total Liabilities	-0.02
Equity	
914 · Assigned Appropriated Fund Bal	5,073.00
917 · Unassigned Fund Balance	145,424.80
Net Income	162,721.00
Total Equity	313,218.80
TOTAL LIABILITIES & EQUITY	**313,218.78**

Director's Report – March

March 2023 – Usage Statistics in Comparison

	Mar. 2023	Mar. 2022	% Change, 2023 vs. 2022	Mar. 2021	% Change, 2023 vs. 2021
Circulation					
Circulation of materials at CPL	1,853	1,564	+18.5%	1,466	+26.4%
Items loaned to other libraries	459	339	+35.4%	555	-17.3%
Items borrowed from other libraries	854	628	+36%	618	+38.2%
eContent circulation	594	605	-1.8%	614	-3.3%
Programming					
Number of programs offered	25	19	+31.6%	18	+38.9%
Program attendance – in-person	300	121	+147.9%	0	N/A
Program attendance – live virtual	0	0	N/A	16	-100%
Program attendance – kits and prerecorded virtual*	104	123	-15.4%	207	-49.8%
Total program attendance	404	244	+65.6%	223	+81.2%
Public Computer Use					
Public Computer Sessions	18	12	+50%	0	N/A
WiFi Use - daily unique users	639 (8.9 GB)	574 (2.3 GB)	+11.3%	417 (4.5 GB)	+53.2%
WiFi Hotspot Use	15.52 GB	3.07 GB	+405.5%	62.7 GB	-75.2%
Marketing Reach					
Website visits	801	1,408	-43.1%	863	-7.2%
Website unique visitors	405	704	-42.5%	497	-18.5%
Email newsletter list size	1,599	1,472	+8.6%	1,403	+14%
Facebook page followers	1,247	956	+30.4%	872	+43%
Facebook total reach	2,761	5,702	-51.6%	1,960	+40.9%

* = The number of kits distributed through 3/31 is used for the attendance number.
** = Public computer stations were not reintroduced at CPL until 5/3/21.

Programs – March

3/2/2023	Special Storytime: All About Turtles	48
3/3/2023	Bridge Club	8
3/6/2023	Take & Make: Crafting Bonanza	104
3/6/2023	Outeach visit to Story Place	70
3/6/2023	After Dinner Book Club	5
3/7/2023	Bug Crafts	11
3/7/2023	Pajama Storytime	12
3/9/2023	Special Visitor Storytime: Puppies!	18
3/10/2023	Bridge Club	9
3/11/2023	Create a Chain Reaction	13
3/15/2023	Afternoon Book Club	5
3/15/2023	Cool Science: Cold Air Balloon	2
3/16/2023	Reduce, Reuse, Recycle Storytime	16

3/17/2023	Bridge Club	6
3/17/2023	Potato Stamps	9
3/17/2023	Computer Help	1
3/21/2023	Pajama Storytime	6
3/23/2023	Learn & Play Storytime	10
3/23/2023	Teen Time: DIY Magnets	0
3/24/2023	Bridge Club	5
3/25/2023	Marbled Paper	0
3/29/2023	Kids Cook: S'More Pops	18
3/30/2023	Special Storytime: All About Trees	14
3/30/2023	Paint & Punch	6
3/31/2023	Bridge Club	8
	Month total	**404**

Youth Services Librarian – Meetings, Outreach, and Continuing Education (March)

- March 1 – Outreach visit to Maple Hill Junior-Senior High School book club meeting
- March 6 – Outreach visit to Story Place Preschool

Director – Meetings, Outreach, and Continuing Education (March)

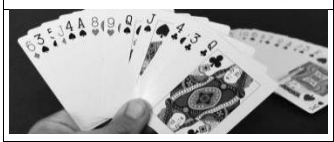
- March 1 – New York Library Association (NYLA) Continuing Education Committee (CEC) meeting (virtual meeting)
- March 3 – Directors Association meeting (virtual meeting)
- March 11 – Meeting with SCSD Business Administrator Brian Carey and Town of Schodack Receiver of Taxes Shawn Masters re: library funding proposition
- March 13 – Village Board meeting
- March 15 – Friends of CPL meeting
- March 16 – Attended SCSD Board of Education meeting re: library funding proposition
- March 18 – Volunteered at Friends of CPL Breakfast Fundraiser
- March 22 – Meeting with SCSD Business Administrator Brian Carey, Town of Schodack Receiver of Taxes Shawn Masters, Rensselaer County Director of Tax Services Deborah McGrath, and Columbia County Real Property Tax Service Agency Director Suzette Booy re: library funding proposition (virtual meeting)
- March 28 – New York Library Association (NYLA) Continuing Education Committee (CEC) meeting (virtual meeting)

Classes and Events at
Castleton Public Library
May 2023

Weekly Events

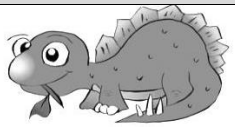
Pajama Storytime
Tuesdays at 6:00 p.m. May 2, 9, 16, 23, 30.
Feel free to wear your pajamas or bring a stuffed animal friend to this evening storytime! Ages birth-8.

Learn & Play Storytime
Thursdays at 10:30 a.m. May 4, 11, 18, 25; June 1.
Children from birth to age 5 are invited to enjoy stories, rhymes, music, and movement while building their early literacy and motor skills!



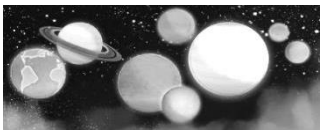
Bridge Club
Fridays at 10:30 a.m. May 5, 12, 19, 26; June 2.
Come play bridge with us! Geared toward beginners and players who need a refresher.

Other Events



Take & Make Craft Kit: Dinosaur Crafts
Pick up anytime from Monday, May 1 through Saturday, May 27.
Are you a dinosaur fan? Make awesome dinosaur crafts at home with this kit!

After Dinner Book Club – *Fuzz: When Nature Breaks the Law* by Mary Roach
Monday, May 1, 7:00 p.m.
Join us the first Monday of each month for a book discussion! Books available at the front desk.



Outer Space Crafts
Tuesday, May 2, 3:00-6:00 p.m.
Come to the library to make fun crafts that are out of this world! All ages welcome.

Friends of CPL Plant Sale
Saturday, May 6, 10:00 a.m. - 1:00 p.m.
Location: River Rest (Corner of Scott Avenue and Main Street), Castleton, NY 12033
All proceeds benefit the library! An assortment of vegetable plants and flowers will be available.

Library Funding Proposition Community Information Sessions
Monday, May 8, 1:00 p.m. and 6:00 p.m.
The library will offer two information sessions (one at **1:00 p.m.** and one at **6:00 p.m.**) regarding the library funding proposition that will appear on the Schodack Central School District ballot on May 16 (see reverse side of this page for information about the proposition).

Mother's Day Crafts
Thursday, May 11, 2:00 - 6:00 p.m.
Stop in to make a special craft for Mom, Grandma, or another special "Mom" in your life!

CPL Board of Trustees Meeting
Monday, May 15, 7:00 p.m.
Monthly meeting of the library's Board of Trustees. Members of the public are welcome.

Cool Science: Straws and Tubes Engineering Challenge
Tuesday, May 16, 3:00 – 5:00 p.m.
Learn about engineering and construct something exciting using straws, toilet paper rolls, and tape!

Friends of CPL Meeting
Wednesday, May 17, 5:30 p.m.

Special Visitor Storytime: Plant a Seed
Thursday, May 18, 10:30 a.m.
An environmental educator from Schodack Island State Park will join us for this special storytime about how plants grow! Participants will plant a seed to take home and watch it grow!

Afternoon Book Club – *Seven Days in June* by Tia Williams
Wednesday, May 19, 1:00 p.m.
Join us the third Wednesday of each month for a book discussion! Books available at the front desk.

Clay Mosaic Art
Saturday, May 20, 11:00 a.m. - 3:00 p.m.
Create a unique mosaic using clay and beads!

Kids Cook: Cream Cheese Wontons
Wednesday, May 24, 4:00 p.m.
Join us to make delicious, fried cream cheese wontons in our electric skillet!

Teen Time: Bookend Painting
Tuesday, May 30, 4:00 p.m.
Decorate bookends for your home book library! For teens in 6th-12th grades.

Kaleidoscopes
Saturday, June 3, 10:00 a.m. - 4:00 p.m.
Drop in to make your own homemade kaleidoscope! All ages welcome.

Castleton Public Library Funding Proposition on 5/16/2023 Schodack Central School District Ballot

"Resolved, that pursuant to Education Law, Section 259, the Board of Education of the Schodack Central School District is authorized to levy and collect an annual tax, separate and apart from the annual school district budget, in the amount of one hundred fifty-nine thousand dollars ($159,000), which shall be paid to the Castleton Public Library for the support and maintenance of the library; with this appropriated amount to be the annual appropriation until thereafter modified by a future vote of the electors of the Schodack Central School District."

If the funding proposition is approved, services offered to the community would include:

- Addition of Sunday hours (to begin January 2024)
- Addition of a full-time Programming and Outreach Librarian (to begin January 2024).
- Expansion of library classes and events for children, teens, and adults
- Expansion of outreach services in the community
- These changes would be in addition to the library's continuing commitment to provide numerous services including: collections (physical and electronic), public computers and WiFi access, technology help, reference and research assistance, meeting room space, and copy/print/fax services.

The proposition will appear on the ballot at the Schodack Central School District School Budget Vote & Board Election, held in the **Maple Hill High School Gym** on **Tuesday, May 16**, from **6:00 a.m. – 9:00 p.m.** Maple Hill is located at **1216 Maple Hill Road, Castleton, NY 12033**.

For more information, including a Q&A about the proposition, visit **tinyurl.com/CPL-2023Vote** or contact CPL Director Melissa Tacke (518-732-0879 or director@castletonpubliclibrary.org)

Castleton Public Library
85 S. Main Street, Castleton, NY 12033
Phone: 518-732-0879
www.castletonpubliclibrary.org
www.facebook.com/castletonpubliclibrary

Library Hours:
Monday-Wednesday – 12:00-8:00 p.m.
Thursday-Friday – 10:00 a.m. – 6:00 p.m.
Saturday – 10:00 a.m. – 4:00 p.m.
Sunday – Closed