

Agenda
Castleton Public Library Board of Trustees Meeting
Regular Meeting, October 20, 2025 at 7:00pm

Welcome

Pledge of Allegiance

Roll Call

Adoption of Agenda

Public Comment

New Business

- New trustee nominations and trustee re-nomination
- Officer positions and committee assignments
- 2025 trustee training requirement
- 2026 proposed meeting schedule
- 2026 staff pay rates
- 2026 draft budget
- 2025 revised budget

Old Business

- Sustainable funding discussion
- Library word-of-mouth advertising

President's Report

Secretary's Report

- Review of minutes from September 15, 2025

Treasurer's Report

Director's Report

Friends Report

Village of Castleton Liaison Report

Committee Reports

- Finance Committee – A. Mitchum, S. Mitchum
- Administrative Committee – L. Knaack, C. Strange
- Operations/Capital projects – P. Cartwright, S. Mitchum, R. Montesi
- Policy Committee – M. Johnston, L. Knaack
- Long Range Plan Committees:
 - Marketing & Community Connections – P. Cartwright, L. Knaack
 - Library Services & Outreach – A. Mitchum, S. Mitchum, R. Montesi
 - Library Space – C. Strange, M. Johnston

Announcements

Public Comment

Executive Session

Adjourn

**Castleton Public Library
2026 Proposed Meeting Schedule**

All meetings are scheduled for 7:00 p.m.

Tuesday, January 20

Tuesday, February 17

Monday, March 16

Monday, April 20

Monday, May 18

Monday, June 15

Monday, July 20

Monday, August 17

Monday, September 21

Monday, October 19

Monday, November 16

Monday, December 21

Castleton Public Library - 2026 Budget - DRAFT				
<i>Income</i>				
Line Item	Description	2026 Budget	2025 Rev. Budget	Difference
2082.11	Fines	\$0.00	\$58.00	-\$58.00
2082.12	Lost Books	\$0.00	\$187.00	-\$187.00
2082.13	Copies, Prints, & Faxes	\$0.00	\$148.00	-\$148.00
	Total 2082	\$0.00	\$393.00	-\$393.00
2360.1	Town of Schodack	\$92,500.00	\$92,500.00	\$0.00
2360.2	Village of Castleton	\$16,600.00	\$10,000.00	\$6,600.00
2360.3	Rensselaer County	\$3,325.00	\$3,325.00	\$0.00
2360.4	Library Tax - SCSD Property Owners	\$159,000.00	\$159,000.00	\$0.00
	Total 2360	\$271,425.00	\$264,825.00	\$6,600.00
2401	Interest & Earnings	\$4,000.00	\$5,790.00	-\$1,790.00
2705	Gifts & Donations	\$8,300.00	\$9,059.00	-\$759.00
2705.1	Friends of CPL - Summer Reading	\$2,000.00	\$1,000.00	\$1,000.00
	Total 2705	\$10,300.00	\$10,059.00	\$241.00
2760.1	Grants - LLSA (UHLS)	\$1,603.00	\$1,376.00	\$227.00
2760.3	Grants - NYS Library Const. Grant	\$1,610.00	\$14,485.00	-\$12,875.00
2760.9	Grants - Other	\$3,500.00	\$5,888.00	-\$2,388.00
	Total 2760	\$6,713.00	\$21,749.00	-\$15,036.00
	Funds from 2025 budget	\$23,203.00	\$0.00	\$23,203.00
	Funds from reserves	\$13,208.00	\$0.00	\$13,208.00
	Total Income	\$328,849.00	\$302,816.00	\$26,033.00
<i>Expenses</i>				
7410.1A	Gross Wages - Director	\$70,000.00	\$70,000.00	\$0.00
7410.1B	Gross Wages - Librarian I	\$0.00	\$0.00	\$0.00
7410.1C	Gross Wages - Lib. Asst. & Lib. Aides	\$134,000.00	\$118,875.00	\$15,125.00
7410.11	Other wages	\$0.00	\$0.00	\$0.00
	Total 7410.1	\$204,000.00	\$188,875.00	\$15,125.00
7410.2A	Library Renovation	\$33,470.00	\$8,350.00	\$25,120.00
7410.4B	Library Materials - Other	\$550.00	\$710.00	-\$160.00
7410.4B1	Library Materials - DVDs	\$1,100.00	\$1,275.00	-\$175.00
7410.4B2	Library Materials - Electronic Content	\$7,900.00	\$7,900.00	\$0.00
7410.4B3	Library Materials - Print Materials	\$9,500.00	\$10,137.00	-\$637.00
7410.4B4	Library Materials - Audiobooks	\$0.00	\$0.00	\$0.00
7410.4B5	Library Materials - Magazines	\$200.00	\$280.00	-\$80.00
7410.4B6	Library Materials - Museum Passes	\$1,850.00	\$1,557.00	\$293.00
	Total 7410.4B	\$21,100.00	\$21,859.00	-\$759.00
7410.4C	Equipment/Technology	\$3,000.00	\$2,140.00	\$860.00
7410.4D	Programs	\$4,500.00	\$3,887.00	\$613.00
7410.4D1	Summer Reading Program	\$5,500.00	\$5,813.00	-\$313.00
	Total 7410.4D	\$10,000.00	\$9,700.00	\$300.00
7410.4A	Staff Development/Education	\$950.00	\$826.00	\$124.00
7410.4E	Automated Services	\$4,188.00	\$4,188.00	\$0.00

7410.4G	Postage	\$600.00	\$324.00	\$276.00
7410.4H	Telephone/Data Links	\$1,250.00	\$1,125.00	\$125.00
7410.4I	Insurance	\$3,162.00	\$2,876.00	\$286.00
7410.4F	Office and Library Supplies	\$1,600.00	\$1,582.00	\$18.00
7410.4J	Professional Services	\$500.00	\$460.00	\$40.00
7410.4L	Strategic Planning - Survey	\$0.00	\$0.00	\$0.00
7410.4K	Miscellaneous	\$0.00	\$464.00	-\$464.00
	Total 7410.4	\$12,250.00	\$11,845.00	\$405.00
9010.8	NYS Retirement	\$15,500.00	\$10,965.00	\$4,535.00
9030.8	Social Security/Medicare	\$15,504.00	\$14,341.00	\$1,163.00
9040.8	Workers Compensation	\$800.00	\$769.00	\$31.00
9055.8	Disability	\$450.00	\$425.00	\$25.00
9060.8	Health Insurance	\$11,275.00	\$10,342.00	\$933.00
9060.81	HRA Funding	\$1,500.00	\$0.00	\$1,500.00
	Total 9000	\$45,029.00	\$36,842.00	\$8,187.00
	Total Expenses	\$328,849.00	\$279,611.00	\$49,238.00

2025 Revised Budget - DRAFT				
<i>Income</i>				
Line Item	Description	2025 Revised Budget	2025 Budget	Difference
2082.11	Fines	\$58.00	\$0.00	\$58.00
2082.12	Lost Books	\$187.00	\$0.00	\$0.00
2082.13	Copies, Prints, & Faxes	\$148.00	\$0.00	\$148.00
	Total 2082	\$393.00	\$0.00	\$393.00
2360.1	Town of Schodack	\$92,500.00	\$92,500.00	\$0.00
2360.2	Village of Castleton	\$10,000.00	\$10,000.00	\$0.00
2360.3	Rensselaer County	\$3,325.00	\$3,325.00	\$0.00
2360.4	Taxes - SCSD	\$159,000.00	\$159,000.00	\$0.00
	Total 2360	\$264,825.00	\$264,825.00	\$0.00
2401	Interest & Earnings	\$5,790.00	\$240.00	\$5,550.00
2705	Gifts & Donations	\$9,059.00	\$8,100.00	\$959.00
2705.1	Friends SRP	\$1,000.00	\$1,000.00	\$0.00
	Total 2705	\$10,059.00	\$9,100.00	\$959.00
2760.1	Grants - LLSA (UHLS)	\$1,376.00	\$1,490.00	-\$114.00
2760.3	Grants - NYS Lib. Const. Grant	\$14,485.00	\$16,095.00	\$0.00
2760.9	Grants - Other	\$5,888.00	\$4,000.00	\$1,888.00
	Total 2760	\$21,749.00	\$21,585.00	\$164.00
	Funds from reserves	\$0.00	\$22,706.00	-\$22,706.00
	Total Income	\$302,816.00	\$318,456.00	-\$15,640.00
<i>Expenses</i>				
7410.1A	Gross Wages - Director	\$70,000.00	\$70,000.00	\$0.00
7410.1B	Gross Wages - Librarian I	\$0.00	\$8,820.00	-\$8,820.00
7410.1C	Gross Wages - Assistants	\$118,875.00	\$122,050.00	-\$3,175.00
7410.11	Other wages	\$0.00	\$0.00	\$0.00
	Total 7410.1	\$188,875.00	\$200,870.00	-\$11,995.00
7410.2A	Library Renovation	\$8,350.00	\$21,460.00	-\$13,110.00
7410.4B	Library Materials - Other	\$710.00	\$1,200.00	-\$490.00
7410.4B1	Library Materials - DVDs	\$1,275.00	\$1,491.00	-\$216.00
7410.4B2	Library Materials - E. Content	\$7,900.00	\$7,900.00	\$0.00
7410.4B3	Library Materials - Print Matls.	\$10,137.00	\$11,700.00	-\$1,563.00
7410.4B4	Library Materials - Audiobooks	\$0.00	\$0.00	\$0.00
7410.4B5	Library Materials - Magazines	\$280.00	\$200.00	\$80.00
7410.4B6	Library Materials - Mus. Passes	\$1,557.00	\$1,850.00	-\$293.00
	Total 7410.4B	\$21,859.00	\$24,341.00	-\$2,482.00
7410.4C	Equipment/Technology	\$2,140.00	\$2,250.00	-\$110.00
7410.4D	Programs	\$3,887.00	\$4,500.00	-\$613.00
7410.4D1	Summer Reading Program	\$5,813.00	\$5,200.00	\$613.00
	Total 7410.4D	\$9,700.00	\$9,700.00	\$0.00
7410.4A	Staff Development/Education	\$826.00	\$950.00	-\$124.00
7410.4E	Automated Services	\$4,188.00	\$4,190.00	-\$2.00
7410.4G	Postage	\$324.00	\$600.00	-\$276.00
7410.4H	Telephone/Data Links	\$1,125.00	\$1,250.00	-\$125.00

7410.4I	Insurance	\$2,876.00	\$3,070.00	-\$194.00
7410.4F	Office and Library Supplies	\$1,582.00	\$1,300.00	\$282.00
7410.4J	Professional Services	\$460.00	\$550.00	-\$90.00
	Total 7410.4I	\$11,381.00	\$11,910.00	-\$529.00
7410.4L	Strategic Planning - Survey	\$0.00	\$0.00	\$0.00
7410.4K	Miscellaneous	\$464.00	\$30.00	\$434.00
	Total 7410.4	\$11,845.00	\$11,940.00	-\$95.00
9010.8	NYS Retirement	\$10,965.00	\$8,100.00	\$2,865.00
9030.8	Social Security/Medicare	\$14,341.00	\$14,500.00	-\$159.00
9040.8	Workers Compensation	\$769.00	\$900.00	-\$131.00
9055.8	Disability	\$425.00	\$500.00	-\$75.00
9060.8	Health Insurance	\$10,342.00	\$20,895.00	-\$10,553.00
9060.81	HRA Funding	\$0.00	\$3,000.00	-\$3,000.00
	Total 9000	\$36,842.00	\$47,895.00	-\$11,053.00
	Total Expenses	\$279,611.00	\$318,456.00	-\$38,845.00
	Funds allotted for 2026 O.B.	\$11,153.00	\$0.00	\$11,153.00
	Funds allotted for 2026 Const.	\$12,052.00	\$0.00	\$12,052.00
	Total	\$302,816.00	\$318,456.00	-\$15,640.00

Castleton Public Library Board of Trustees Meeting

Monday, September 15, 2025 Minutes

Welcome/Pledge of Allegiance

The meeting was called to order by President Mitchum at 7:00 pm.

Roll Call

Present: Shane Mitchum, President; Alyssa Mitchum, Treasurer; Laurie Knaack, Secretary; Ron Montesi, Trustee; Meghan Johnston, Trustee; Colin Strange, Trustee; Melissa Tacke, Library Director

Excused: Patrick Cartwright, Vice President

Adoption of Agenda

Trustee Johnston motioned to adopt the agenda. Seconded by Trustee Montesi. Unanimously approved.

Public Comment: None.

New Business: None.

Old Business

Sustainable funding - models to consider: Director Tacke reports that she spoke with Chris Sagaas at the Upper Hudson Library System to discuss sustainable funding and library funding propositions ("259 votes"). 259 votes appear on the school budget vote ballot but have no bearing on school funding. They are subject to the tax cap but can override it with a vote by the library board. Trustees discussed options and timing for a one-time vote or incremental increase for the proportion of the library's funding from residents and local government. The board and director wish to seek a funding increase within the tax cap for the Spring 2026 vote that will appear on the same ballot as the school budget vote, and will then plan for a Spring 2027 vote affecting the 2028 budget, regardless of whether a tapering or one-time increase is chosen. The board will continue this conversation regarding pros and cons of each option at subsequent meetings.

Rear door accessibility project: Director Tacke reports that a contract has been signed and a deposit made with Bennett Contracting to proceed with the project. Renovations will begin at the earliest fall 2025, but more likely spring 2026.

Library word-of-mouth advertising: Director Tacke highlighted the October Coloring Challenge where patrons can complete the activity within October and get a voucher for free ice cream. Further, the library continues to celebrate the new library card design by local student Benjamin Teator now available on new library cards and existing card upgrades.

Reports

President's Report

President Mitchum and Treasurer Mitchum regret to report that they will be moving out of the Village. They expect to attend the next meeting but thereafter will no longer reside in the Library service area and therefore will conclude their service with the Board. The Board and Director thank them for their many years of service as trustees and officers.

Secretary's Report

Trustee Johnston motioned to approve the September 2025 meeting minutes. Seconded by Trustee Montesi. Unanimously approved.

Treasurer's Report

Trustee Strainge motioned to approve the August 2025 Check Detail Reports. Seconded by Trustee Montesi. Unanimously approved.

Director's Report

Director Tacke presented statistics for August 2025 with a comparison against 2024 as well as a multi-year comparison of the Summer Reading Program. In-person program attendance for the summer has bounced back nearly to pre-pandemic levels. Attendance in August specifically was significantly higher than 2024. There was a great response to summer programming and the summer reading program ran more smoothly than the previous year. Having an additional temporary employee (a STEM teacher) was very helpful in terms of holding programs every day, while keeping the workload of each staff member manageable throughout the summer. Director Tacke also reports that the summer teen volunteer program was very successful, with the most diligent and responsible group overall to date. 17 teenage volunteers participated and their performance benefited from a formal interview and orientation process this year.

Additionally, Director Tacke shared with trustees that Bring on the Spectrum (BotS) is using Castleton Public Library as one of its examples of how to make a library space more welcoming and provide more self-regulation options specifically geared toward welcoming neurodivergent patrons. BotS have provided resources from a grant, and staff have been trained about the resources available and have created laminated guides to each type of adaptive option. Changes include a Bubble Wall in the community room, a bin with adaptive seating options, and a bin with tactile mats, fidget bags, and noise-reducing headphones.

Friends Report

The Friends of the Library held their final Music on the Lawn event in August and will not hold a pasta dinner fundraiser this fall. Their current main project is pursuing a permanent pavilion for the front lawn.

Village of Castleton Liaison Report

Mayor Michael Slik shared that the Village of Castleton has several active committees underway, including a NY Forward committee looking for opportunities for grants for rebuilding and infrastructure, and a Village bicentennial committee just beginning. The Village Hall has a new flagpole out front contributed by Eric Leonard, co-owner of Brad Rose Landscaping.

Mayor Slik also mentions that there is an opening on the planning board, and encourages trustees to spread the word about zoning and planning boards as well as every 2nd Saturday morning Coffee with the Mayor.

Committee Reports

Finance: Did not meet.

Administrative: Did not meet.

Operations/Capital Projects: Did not meet.

Policy: Did not meet.

Long Range Plan Committees:

Marketing & Community Connections: Did not meet.

Library Services & Outreach: Did not meet.

Library Space: Did not meet.

Announcements: None.

Public Comment: None.

Executive Session: None.

Adjournment: The meeting was adjourned at 7:36 pm.

10:49 AM
10/02/25

The Castleton Public Library
Check Detail
September 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amo...
Bill Pmt -Check	DEBIT	09/02/2025	Google LLC	200.2 · Citizens Checking Account		-42.00
Bill		09/09/2025		7410.4C · Equipment/Technology	-42.00	42.00
TOTAL					-42.00	42.00
Bill Pmt -Check	DEBIT	09/09/2025	Amazon LLC	200.2 · Citizens Checking Account		-150.00
Bill	1119020463...	09/09/2025		74104D1 · Summer Reading Program	-150.00	150.00
TOTAL					-150.00	150.00
Bill Pmt -Check	DEBIT	09/09/2025	Amazon LLC	200.2 · Citizens Checking Account		-225.00
Bill	1113446238...	09/09/2025		74104D1 · Summer Reading Program	-225.00	225.00
TOTAL					-225.00	225.00
Bill Pmt -Check	DEBIT	09/09/2025	Amazon LLC	200.2 · Citizens Checking Account		-221.06
Bill	1117009885...	09/09/2025		74104D1 · Summer Reading Program	-221.06	221.06
TOTAL					-221.06	221.06
Bill Pmt -Check	DEBIT	09/09/2025	USPS	200.2 · Citizens Checking Account		-9.21
Bill		09/08/2025		7410.4G · Postage	-9.21	9.21
TOTAL					-9.21	9.21
Bill Pmt -Check	DEBIT	09/11/2025	Amazon LLC	200.2 · Citizens Checking Account		-85.68
Bill	1114903332...	09/11/2025		74104B1 · DVDs & Other Materials	-85.68	85.68
TOTAL					-85.68	85.68
Bill Pmt -Check	DEBIT	09/12/2025	Price Chopper	200.2 · Citizens Checking Account		-32.04
Bill		09/12/2025		7410.4D · Programs	-32.04	32.04
TOTAL					-32.04	32.04
Bill Pmt -Check	DEBIT	09/13/2025	Target	200.2 · Citizens Checking Account		-24.00
Bill		09/12/2025		7410.4F · Office and Library Supplies	-24.00	24.00
TOTAL					-24.00	24.00
Bill Pmt -Check	DEBIT	09/18/2025	Walgreens	200.2 · Citizens Checking Account		-25.00
Bill		09/18/2025		74104D1 · Summer Reading Program	-25.00	25.00
TOTAL					-25.00	25.00
Bill Pmt -Check	DEBIT	09/22/2025	Amazon LLC	200.2 · Citizens Checking Account		-57.86
Bill	1115626974...	09/22/2025		74104B1 · DVDs & Other Materials	-57.86	57.86
TOTAL					-57.86	57.86

10:49 AM
10/02/25

The Castleton Public Library
Check Detail
September 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amo...
Bill Pmt -Check	DEBIT	09/22/2025	Amazon LLC	200.2 · Citizens Checking Account		-29.48
Bill	1110707910...	09/22/2025		7410.4D · Programs	-29.48	29.48
TOTAL					-29.48	29.48
Bill Pmt -Check	DEBIT	09/22/2025	Home Depot	200.2 · Citizens Checking Account		-12.97
Bill		09/22/2025		7410.4D · Programs	-12.97	12.97
TOTAL					-12.97	12.97
Bill Pmt -Check	DEBIT	09/24/2025	Price Chopper	200.2 · Citizens Checking Account		-20.54
Bill		09/24/2025		7410.4D · Programs	-20.54	20.54
TOTAL					-20.54	20.54
Bill Pmt -Check	DEBIT	09/25/2025	Amazon LLC	200.2 · Citizens Checking Account		-19.84
Bill	1118347293...	09/25/2025		74104B1 · DVDs & Other Materials	-19.84	19.84
TOTAL					-19.84	19.84
Bill Pmt -Check	DEBIT	09/29/2025	Amazon LLC	200.2 · Citizens Checking Account		-17.99
Bill	1113479448...	09/29/2025		74104B1 · DVDs & Other Materials	-17.99	17.99
TOTAL					-17.99	17.99
Bill Pmt -Check	3450	09/08/2025	Village of Castlet...	200.2 · Citizens Checking Account		-8,018.02
Bill	84698	09/08/2025		7410.1A · Gross wages - Director 7410.1C · Gross wages - Assistant 9030.8 · Social Security/Medicare	-2,692.30 -4,760.00 -565.72	2,692.30 4,760.00 565.72
TOTAL					-8,018.02	8,018.02
Bill Pmt -Check	3451	09/08/2025	Village of Castlet...	200.2 · Citizens Checking Account		-8,358.73
Bill	84659	09/08/2025		7410.1A · Gross wages - Director 7410.1C · Gross wages - Assistant 9030.8 · Social Security/Medicare	-2,692.30 -5,076.50 -589.93	2,692.30 5,076.50 589.93
TOTAL					-8,358.73	8,358.73
Bill Pmt -Check	3452	09/08/2025	Brodart	200.2 · Citizens Checking Account		-555.59
Bill	MULTIPLE	09/08/2025		74104B3 · Print Materials	-555.59	555.59
TOTAL					-555.59	555.59
Bill Pmt -Check	3453	09/08/2025	Wildlife Institute ...	200.2 · Citizens Checking Account		-375.00
Bill		09/08/2025		74104D1 · Summer Reading Program	-375.00	375.00
TOTAL					-375.00	375.00

10:49 AM
10/02/25

The Castleton Public Library
Check Detail
September 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amo...
Bill Pmt -Check	3454	09/15/2025	Charter Commun...	200.2 · Citizens Checking Account		-95.62
Bill	1443984010...	09/15/2025		7410.4H · Telephone/Data Links	-95.62	95.62
TOTAL					-95.62	95.62
Bill Pmt -Check	3455	09/15/2025	OverDrive	200.2 · Citizens Checking Account		-391.79
Bill	MULTIPLE	09/15/2025		74104B2 · Electronic Content	-391.79	391.79
TOTAL					-391.79	391.79
Bill Pmt -Check	3456	09/29/2025	Repeat Business...	200.2 · Citizens Checking Account		-303.47
Bill	1116353	09/15/2025		7410.4C · Equipment/Technology	-303.47	303.47
TOTAL					-303.47	303.47
Bill Pmt -Check	3457	09/15/2025	Brodart	200.2 · Citizens Checking Account		-307.77
Bill	MULTIPLE	09/15/2025		74104B3 · Print Materials	-307.77	307.77
TOTAL					-307.77	307.77
Bill Pmt -Check	3458	09/29/2025	Village of Castlet...	200.2 · Citizens Checking Account		-7,523.90
Bill	84661	09/22/2025		7410.1A · Gross wages - Director 7410.1C · Gross wages - Assistant 9030.8 · Social Security/Medicare	-2,692.30 -4,301.00 -530.60	2,692.30 4,301.00 530.60
TOTAL					-7,523.90	7,523.90
Bill Pmt -Check	3459	09/29/2025	Village of Castlet...	200.2 · Citizens Checking Account		-894.58
Bill	84664	09/29/2025		9060.8 · Health Insurance	-894.58	894.58
TOTAL					-894.58	894.58
Bill Pmt -Check	3460	09/29/2025	Village of Castlet...	200.2 · Citizens Checking Account		-894.58
Bill	84665	09/29/2025		9060.8 · Health Insurance	-894.58	894.58
TOTAL					-894.58	894.58
Bill Pmt -Check	3462	09/29/2025	Brodart	200.2 · Citizens Checking Account		-468.35
Bill	MULTIPLE	09/29/2025		74104B3 · Print Materials	-468.35	468.35
TOTAL					-468.35	468.35
Bill Pmt -Check	3463	09/29/2025	OverDrive	200.2 · Citizens Checking Account		-269.98
Bill	MULTIPLE	09/29/2025		74104B2 · Electronic Content	-269.98	269.98
TOTAL					-269.98	269.98
Bill Pmt -Check	3464	09/29/2025	Village of Castlet...	200.2 · Citizens Checking Account		-101.85
Bill	84666	09/29/2025		9055.8 · Disability	-101.85	101.85
TOTAL					-101.85	101.85

10:49 AM
10/02/25

The Castleton Public Library
Check Detail
September 2025

Type	Num	Date	Name	Account	Paid Amount	Original Amo...
Bill Pmt -Check	3465	09/29/2025	Village of Castlet...	200.2 · Citizens Checking Account		-101.85
Bill	84667	09/29/2025		9055.8 · Disability	-101.85	101.85
TOTAL					-101.85	101.85
Bill Pmt -Check	3466	09/29/2025	Village of Castlet...	200.2 · Citizens Checking Account		-189.27
Bill	84668	09/29/2025		9040.8 · Workers Comp	-189.27	189.27
TOTAL					-189.27	189.27
Bill Pmt -Check	3467	09/29/2025	Village of Castlet...	200.2 · Citizens Checking Account		-189.27
Bill	84669	09/29/2025		9040.8 · Workers Comp	-189.27	189.27
TOTAL					-189.27	189.27

10:39 AM

10/02/25

The Castleton Public Library
Reconciliation Summary

200.1 · Citizens Money Market, Period Ending 09/30/2025

	<u>Sep 30, 25</u>
Beginning Balance	52,207.27
Cleared Transactions	
Checks and Payments - 1 item	-15,000.00
Deposits and Credits - 1 item	3.63
Total Cleared Transactions	<u>-14,996.37</u>
Cleared Balance	<u><u>37,210.90</u></u>
Register Balance as of 09/30/2025	37,210.90
Ending Balance	37,210.90

10:39 AM

10/02/25

The Castleton Public Library
Reconciliation Detail

200.1 · Citizens Money Market, Period Ending 09/30/2025

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						52,207.27
Cleared Transactions						
Checks and Payments - 1 item						
Transfer	09/15/2025			X	-15,000.00	-15,000.00
Total Checks and Payments					-15,000.00	-15,000.00
Deposits and Credits - 1 item						
Deposit	09/30/2025			X	3.63	3.63
Total Deposits and Credits					3.63	3.63
Total Cleared Transactions					-14,996.37	-14,996.37
Cleared Balance					-14,996.37	37,210.90
Register Balance as of 09/30/2025					-14,996.37	37,210.90
Ending Balance					-14,996.37	37,210.90

10:49 AM
10/02/25

The Castleton Public Library
Reconciliation Summary

200.2 · Citizens Checking Account, Period Ending 09/30/2025

	<u>Sep 30, 25</u>
Beginning Balance	27,325.14
Cleared Transactions	
Checks and Payments - 23 items	-19,378.66
Deposits and Credits - 1 item	15,000.00
	<u> </u>
Total Cleared Transactions	-4,378.66
	<u> </u>
Cleared Balance	22,946.48
	<u> </u>
Uncleared Transactions	
Checks and Payments - 9 items	-10,633.63
	<u> </u>
Total Uncleared Transactions	-10,633.63
	<u> </u>
Register Balance as of 09/30/2025	12,312.85
	<u> </u>
Ending Balance	12,312.85

10:49 AM

10/02/25

**The Castleton Public Library
Reconciliation Detail**

200.2 · Citizens Checking Account, Period Ending 09/30/2025

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						27,325.14
Cleared Transactions						
Checks and Payments - 23 items						
Bill Pmt -Check	09/02/2025	DEBIT	Google LLC	X	-42.00	-42.00
Bill Pmt -Check	09/08/2025	3451	Village of Castleton-...	X	-8,358.73	-8,400.73
Bill Pmt -Check	09/08/2025	3450	Village of Castleton-...	X	-8,018.02	-16,418.75
Bill Pmt -Check	09/08/2025	3452	Brodart	X	-555.59	-16,974.34
Bill Pmt -Check	09/08/2025	3453	Wildlife Institute of E...	X	-375.00	-17,349.34
Bill Pmt -Check	09/09/2025	DEBIT	Amazon LLC	X	-225.00	-17,574.34
Bill Pmt -Check	09/09/2025	DEBIT	Amazon LLC	X	-221.06	-17,795.40
Bill Pmt -Check	09/09/2025	DEBIT	Amazon LLC	X	-150.00	-17,945.40
Bill Pmt -Check	09/09/2025	DEBIT	USPS	X	-9.21	-17,954.61
Bill Pmt -Check	09/11/2025	DEBIT	Amazon LLC	X	-85.68	-18,040.29
Bill Pmt -Check	09/12/2025	DEBIT	Price Chopper	X	-32.04	-18,072.33
Bill Pmt -Check	09/13/2025	DEBIT	Target	X	-24.00	-18,096.33
Bill Pmt -Check	09/15/2025	3455	OverDrive	X	-391.79	-18,488.12
Bill Pmt -Check	09/15/2025	3457	Brodart	X	-307.77	-18,795.89
Bill Pmt -Check	09/15/2025	3454	Charter Communicat...	X	-95.62	-18,891.51
Bill Pmt -Check	09/18/2025	DEBIT	Walgreens	X	-25.00	-18,916.51
Bill Pmt -Check	09/22/2025	DEBIT	Amazon LLC	X	-57.86	-18,974.37
Bill Pmt -Check	09/22/2025	DEBIT	Amazon LLC	X	-29.48	-19,003.85
Bill Pmt -Check	09/22/2025	DEBIT	Home Depot	X	-12.97	-19,016.82
Bill Pmt -Check	09/24/2025	DEBIT	Price Chopper	X	-20.54	-19,037.36
Bill Pmt -Check	09/25/2025	DEBIT	Amazon LLC	X	-19.84	-19,057.20
Bill Pmt -Check	09/29/2025	3456	Repeat Business Sy...	X	-303.47	-19,360.67
Bill Pmt -Check	09/29/2025	DEBIT	Amazon LLC	X	-17.99	-19,378.66
Total Checks and Payments					-19,378.66	-19,378.66
Deposits and Credits - 1 item						
Transfer	09/15/2025			X	15,000.00	15,000.00
Total Deposits and Credits					15,000.00	15,000.00
Total Cleared Transactions					-4,378.66	-4,378.66
Cleared Balance					-4,378.66	22,946.48
Uncleared Transactions						
Checks and Payments - 9 items						
Bill Pmt -Check	09/29/2025	3458	Village of Castleton-...		-7,523.90	-7,523.90
Bill Pmt -Check	09/29/2025	3459	Village of Castleton-...		-894.58	-8,418.48
Bill Pmt -Check	09/29/2025	3460	Village of Castleton-...		-894.58	-9,313.06
Bill Pmt -Check	09/29/2025	3462	Brodart		-468.35	-9,781.41
Bill Pmt -Check	09/29/2025	3463	OverDrive		-269.98	-10,051.39
Bill Pmt -Check	09/29/2025	3466	Village of Castleton-...		-189.27	-10,240.66
Bill Pmt -Check	09/29/2025	3467	Village of Castleton-...		-189.27	-10,429.93

10:49 AM

10/02/25

The Castleton Public Library
Reconciliation Detail

200.2 - Citizens Checking Account, Period Ending 09/30/2025

Type	Date	Num	Name	Clr	Amount	Balance
Bill Pmt -Check	09/29/2025	3465	Village of Castleton-...		-101.85	-10,531.78
Bill Pmt -Check	09/29/2025	3464	Village of Castleton-...		-101.85	-10,633.63
Total Checks and Payments					-10,633.63	-10,633.63
Total Uncleared Transactions					-10,633.63	-10,633.63
Register Balance as of 09/30/2025					-15,012.29	12,312.85
Ending Balance					-15,012.29	12,312.85

10:38 AM
10/02/25

The Castleton Public Library
Reconciliation Summary

200.4 · Bank of Greene County Account, Period Ending 09/30/2025

	<u>Sep 30, 25</u>
Beginning Balance	238,915.15
Cleared Transactions	
Deposits and Credits - 1 item	<u>579.56</u>
Total Cleared Transactions	<u>579.56</u>
Cleared Balance	<u><u>239,494.71</u></u>
Register Balance as of 09/30/2025	239,494.71
Ending Balance	239,494.71

10:38 AM

10/02/25

The Castleton Public Library
Reconciliation Detail

200.4 · Bank of Greene County Account, Period Ending 09/30/2025

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						238,915.15
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	09/30/2025			X	579.56	579.56
Total Deposits and Credits					579.56	579.56
Total Cleared Transactions					579.56	579.56
Cleared Balance					579.56	239,494.71
Register Balance as of 09/30/2025					579.56	239,494.71
Ending Balance					579.56	239,494.71

The Castleton Public Library
Profit & Loss
 September 2025

	<u>Sep 25</u>
Ordinary Income/Expense	
Income	
2401 · Interest & Earnings	583.19
Total Income	<u>583.19</u>
Gross Profit	583.19
Expense	
7410.1 · Personal Services	
7410.11 · Employee Gross Wages	
7410.1A · Gross wages - Director	8,076.90
7410.1C · Gross wages - Assistant	14,137.50
Total 7410.11 · Employee Gross Wages	<u>22,214.40</u>
Total 7410.1 · Personal Services	22,214.40
7410.4 · Contractual Expenses	
7410.4B · Library Materials	
74104B3 · Print Materials	1,331.71
74104B2 · Electronic Content	681.77
74104B1 · DVDs & Other Materials	181.37
Total 7410.4B · Library Materials	<u>2,174.85</u>
7410.4C · Equipment/Technology	345.47
7410.4D · Programs	
74104D1 · Summer Reading Program	996.06
7410.4D · Programs - Other	95.03
Total 7410.4D · Programs	<u>1,091.09</u>
7410.41 · Operations and Administrative	
7410.4G · Postage	9.21
7410.4H · Telephone/Data Links	95.62
7410.4F · Office and Library Supplies	24.00
Total 7410.41 · Operations and Administrative	<u>128.83</u>
Total 7410.4 · Contractual Expenses	3,740.24
9000 · Employee - Benefits	
9030.8 · Social Security/Medicare	1,686.25
9040.8 · Workers Comp	378.54
9055.8 · Disability	203.70
9060.8 · Health Insurance	1,789.16
Total 9000 · Employee - Benefits	<u>4,057.65</u>
Total Expense	<u>30,012.29</u>
Net Ordinary Income	<u>-29,429.10</u>
Net Income	<u><u>-29,429.10</u></u>

The Castleton Public Library
 Profit & Loss Budget vs. Actual
 January through September 2025

	Jan - Sep 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
2082 · Library Charges				
2082.1 · Library Fines & Fees				
2082.11 · Fines	8.00	0.00	8.00	100.0%
2082.12 · Lost Books	176.48	0.00	176.48	100.0%
2082.13 · Copies, Prints and Faxes	102.95	0.00	102.95	100.0%
2082.14 · Register Overage/Shortage	0.00	0.00	0.00	0.0%
2082.19 · Other Fines & Fees	0.00	0.00	0.00	0.0%
Total 2082.1 · Library Fines & Fees	287.43	0.00	287.43	100.0%
Total 2082 · Library Charges	287.43	0.00	287.43	100.0%
2360 · Intergovernmental Revenues				
2360.4 · Taxes - SCSD	159,000.00	159,000.00	0.00	100.0%
2360.1 · Town of Schodack	92,500.00	92,500.00	0.00	100.0%
2360.2 · Village of Castleton	0.00	10,000.00	-10,000.00	0.0%
2360.3 · Rensselaer County	3,325.00	3,325.00	0.00	100.0%
Total 2360 · Intergovernmental Revenues	254,825.00	264,825.00	-10,000.00	96.2%
2401 · Interest & Earnings	4,209.89	240.00	3,969.89	1,754.1%
2705 · Gifts & Donations				
2705.1 · Friend's SRP	1,000.00	1,000.00	0.00	100.0%
2705 · Gifts & Donations - Other	7,925.32	8,100.00	-174.68	97.8%
Total 2705 · Gifts & Donations	8,925.32	9,100.00	-174.68	98.1%
2760 · Library System Grants				
2760.3 · Grants - Library Renovation	14,485.00	16,095.00	-1,610.00	90.0%
2760.1 · LLSA and ERATE (UHLS)	1,376.10	1,490.00	-113.90	92.4%
2760.9 · Grants - Other	5,888.46	4,000.00	1,888.46	147.2%
Total 2760 · Library System Grants	21,749.56	21,585.00	164.56	100.8%
599 · Appropriated Fund Balance	0.00	22,706.00	-22,706.00	0.0%
Total Income	289,997.20	318,456.00	-28,458.80	91.1%
Gross Profit	289,997.20	318,456.00	-28,458.80	91.1%
Expense				
7410.1 · Personal Services				
7410.11 · Employee Gross Wages				
7410.1A · Gross wages - Director	51,153.70	70,000.00	-18,846.30	73.1%
7410.1B · Gross wages - Librarian	0.00	8,820.00	-8,820.00	0.0%
7410.1C · Gross wages - Assistant	86,859.65	122,050.00	-35,190.35	71.2%
Total 7410.11 · Employee Gross Wages	138,013.35	200,870.00	-62,856.65	68.7%
Total 7410.1 · Personal Services	138,013.35	200,870.00	-62,856.65	68.7%
7410.2 · Equipment & Capital Outlay				
7410.2A · Renovation of Library Space	8,350.00	21,460.00	-13,110.00	38.9%
Total 7410.2 · Equipment & Capital Outlay	8,350.00	21,460.00	-13,110.00	38.9%
7410.4 · Contractual Expenses				
7410.4B · Library Materials				
7410.4B6 · Museum Passes	1,057.00	1,850.00	-793.00	57.1%
7410.4B5 · Magazines and Newspapers	225.94	200.00	25.94	113.0%
7410.4B4 · Audiobooks	0.00	0.00	0.00	0.0%
7410.4B3 · Print Materials	7,795.69	11,700.00	-3,904.31	66.6%
7410.4B2 · Electronic Content	6,890.33	7,900.00	-1,009.67	87.2%
7410.4B1 · DVDs & Other Materials	893.23	1,491.00	-597.77	59.9%
7410.4B · Library Materials - Other	153.84	1,200.00	-1,046.16	12.8%
Total 7410.4B · Library Materials	17,016.03	24,341.00	-7,324.97	69.9%
7410.4C · Equipment/Technology	1,492.43	2,250.00	-757.57	66.3%

The Castleton Public Library
Profit & Loss Budget vs. Actual
 January through September 2025

	Jan - Sep 25	Budget	\$ Over Budget	% of Budget
7410.4D · Programs				
74104D1 · Summer Reading Program	5,812.23	5,200.00	612.23	111.8%
7410.4D · Programs - Other	1,573.30	4,500.00	-2,926.70	35.0%
Total 7410.4D · Programs	7,385.53	9,700.00	-2,314.47	76.1%
7410.41 · Operations and Administrative				
7410.4A · Staff Development/Edu	805.45	950.00	-144.55	84.8%
7410.4E · Automated Services	3,141.00	4,190.00	-1,049.00	75.0%
7410.4G · Postage	180.23	600.00	-419.77	30.0%
7410.4H · Telephone/Data Links	831.23	1,250.00	-418.77	66.5%
7410.4I · Insurance	2,875.94	3,070.00	-194.06	93.7%
7410.4F · Office and Library Supplies	1,481.09	1,300.00	181.09	113.9%
7410.4J · Professional Services	460.00	550.00	-90.00	83.6%
Total 7410.41 · Operations and Administrati...	9,774.94	11,910.00	-2,135.06	82.1%
7410.4K · Miscellaneous				
7410.4L · Strategic Planning - Survey	0.00	0.00	0.00	0.0%
7410.4K · Miscellaneous - Other	463.71	30.00	433.71	1,545.7%
Total 7410.4K · Miscellaneous	463.71	30.00	433.71	1,545.7%
Total 7410.4 · Contractual Expenses	36,132.64	48,231.00	-12,098.36	74.9%
9000 · Employee - Benefits				
9010.8 · NYS Retirement	0.00	8,100.00	-8,100.00	0.0%
9030.8 · Social Security/Medicare	10,474.67	14,500.00	-4,025.33	72.2%
9040.8 · Workers Comp	378.54	900.00	-521.46	42.1%
9055.8 · Disability	203.70	500.00	-296.30	40.7%
9060.8 · Health Insurance				
9060.81 · HRA Funding	0.00	3,000.00	-3,000.00	0.0%
9060.8 · Health Insurance - Other	8,552.80	20,895.00	-12,342.20	40.9%
Total 9060.8 · Health Insurance	8,552.80	23,895.00	-15,342.20	35.8%
Total 9000 · Employee - Benefits	19,609.71	47,895.00	-28,285.29	40.9%
Total Expense	202,105.70	318,456.00	-116,350.30	63.5%
Net Ordinary Income	87,891.50	0.00	87,891.50	100.0%
Net Income	87,891.50	0.00	87,891.50	100.0%

The Castleton Public Library
Balance Sheet
 As of September 30, 2025

	<u>Sep 30, 25</u>
ASSETS	
Current Assets	
Checking/Savings	
200.4 · Bank of Greene County Account	239,494.71
200.1 · Citizens Money Market	37,210.90
200.2 · Citizens Checking Account	12,312.85
200.9 · Petty Cash	50.00
Total Checking/Savings	<u>289,068.46</u>
Other Current Assets	
395 · Deposits with Other Government	7,500.00
Total Other Current Assets	<u>7,500.00</u>
Total Current Assets	<u>296,568.46</u>
TOTAL ASSETS	<u><u>296,568.46</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
600 · Accounts Payable	-0.02
Total Accounts Payable	<u>-0.02</u>
Total Current Liabilities	<u>-0.02</u>
Total Liabilities	<u>-0.02</u>
Equity	
914 · Assigned Appropriated Fund Bal	5,073.00
917 · Unassigned Fund Balance	203,603.98
Net Income	87,891.50
Total Equity	<u>296,568.48</u>
TOTAL LIABILITIES & EQUITY	<u><u>296,568.46</u></u>

Director's Report – September 2025

September 2025 – Usage Statistics in Comparison

	September 2025	September 2024	% Change, 2025 vs. 2024
Circulation			
Circulation of materials at CPL	1,686	1,944	-13.3%
Items loaned to other libraries	376	322	+16.8%
Items borrowed from other libraries	654	710	-7.9%
eContent circulation	802	692	+15.9%
Total circulation (physical & digital)	2,488	2,636	-5.6%
Programming			
Number of programs offered	28	32	-12.5%
Program attendance – in-person	432	231	+87%
Program attendance – kits*	102	122	-16.4%
Total program attendance	534	353	+51.3%
Public Computer Use			
Public Computer Sessions	19	20	-5%
WiFi Use – daily unique users	771	712	+8.3%
WiFi Hotspot Use	210 GB	0	N/A
Marketing Reach			
Website visits	882	708	+24.6%
Website unique visitors	524	389	+34.7%
Email newsletter list size	1,751	1,732	+1.1%
Facebook page followers	1,654	1,519	+8.9%
Facebook total views	16,657	7,708	+116.1%

* = The number of kits distributed through 9/30 is used for the attendance number.

Programs – September

9/1/2025	T&M: Autumn Leaf Scavenger Hunt	102
9/3/2025	Schodack Farmers Market	15
9/4/2025	Learn & Play Storytime	5
9/4/2025	Drop-In Tech Help	3
9/6/2025	Little Ones Playtime	7
9/7/2025	Little Ones Playtime	0
9/8/2025	Fiber Arts Workshop	9
9/9/2025	Castle Hill Bookmobile	8
9/9/2025	Town of Schodack Comm. Market	16
9/10/2025	Open Mic Night	11
9/11/2025	Learn & Play Storytime	7
9/12/2025	Tech Help @Castle Hill	2
9/14/2025	Mini Apple Pie Snacks	16
9/16/2025	Autumn Leaf Absorption Art	12
9/17/2025	Afternoon Book Club	4

9/18/2025	Learn & Play Storytime	10
9/18/2025	Fraud Prevention for Older Adults	0
9/21/2025	Firefighter Storytime	5
9/21/2025	Sand Art	28
9/22/2025	Library Field Trip - CES (2)	22
9/24/2025	Memoir Writing for Adults	7
9/25/2025	Library Field Trip - CES (1)	23
9/25/2025	Learn & Play Storytime	3
9/26/2025	Kids Cook: Yorkshire Pudding	19
9/27/2025	CPL @CES Community Fair	104
9/28/2025	CPL @SISP Car Show	74
9/30/2025	Library Field Trip - CES (1)	22
9/30/2025	Teen Scene: Washi Tape Crafts	0
	Month total	534

Library News

- CPL partnered with the CES 1st grade classes and the CES school librarian to offer field trips to the library for all three classes. The students, who were studying maps in class, used maps to arrive here. Our Programming and Outreach Coordinator read a story and played an “I Spy” library discovery game with the children, and children had an opportunity to check out a book. Thanks to these visits, 24 new library cards were issued to local children.

Programming & Outreach Coordinator – Meetings, Outreach, and Continuing Education (September)

- September 9 – Met with staff from Bring On The Spectrum for sensory supplies drop-off
- September 11 – Weekly meeting with Director
- September 12 – Youth Services Advisory Council (YSAC) meeting at Colonie Town Library
- September 18 – Press event for Bring On The Spectrum’s Peace and Quiet initiative
- September 18 – Weekly meeting with Director
- September 22 – Class field trip to CPL (2nd grade)
- September 23 – Training: “The Science of Reading: Perspectives & Possibilities for Public Libraries” at Guilderland Public Library
- September 25 – Class field trip to CPL (1st grade)
- September 27 – Operated rock-painting station and outreach table at CES PTO Community Fair
- September 30 – Class field trip to CPL (1st grade)

Director – Meetings, Outreach, and Continuing Education (September)

- September 8 – Village Board meeting
- September 9 – Bookmobile at Castle Hill senior housing
- September 10 – UHLS EContent Advisory Committee meeting (virtual)
- September 11 – Weekly meeting with Programming & Outreach Coordinator
- September 12 – Meeting with UHLS Executive Director Chris Sagaas
- September 12 – Tech Help at Castle Hill senior housing
- September 16 – New York Library Association (NYLA) Continuing Education Committee meeting (virtual meeting)
- September 17 – Friends of CPL meeting
- September 18 – Press event for Bring On The Spectrum’s Peace and Quiet initiative
- September 18 – Weekly meeting with Programming & Outreach Coordinator
- September 23 – Webinar: “Strengthening Internship Pathways: Best Practices for Libraries, Archives, and Information Agencies”
- September 25 – Class field trip to CPL (1st grade)
- September 28 – Staffed library outreach table at Car Show at Schodack Island State Park
- September 30 – Class field trip to CPL (1st grade)



Classes and Events at Castleton Public Library

November 2025

Weekly Events



Learn & Play Storytime

Thursdays at 10:30 a.m. November 6, 13, 20.

Children from birth to age 5 are invited to enjoy stories, rhymes, music, and movement!

Other Events



Take and Make Craft Kit: Thankful Turkeys

Pick up anytime from Sunday, November 2 through Saturday, November 29.

November is a great time to think about what you are thankful for. For this fun craft, you'll trace your hand to be a turkey's feathers and then write something you're thankful for on each feather!



Repurposed Book Page Projects

Sunday, November 2, 11:00 a.m. – 4:00 p.m.

Give old book pages new life! Join us for a creative, hands-on program where we'll transform discarded pages into unique craft art pieces. All supplies provided—just bring your imagination!



Job Seeker Help with Rensselaer County Career Center

Monday, November 3, 1:00 – 3:00 p.m.

Career services include resume development, interview preparation, and job search assistance.



After Dinner Book Club

After Dinner Book Club – *The Anxious Generation* by Jonathan Haidt

Monday, November 3, 7:00 p.m.

Join us the first Monday of each month for a book discussion! Books are available at the front desk.



Kids Cook Around the World: Porridge

Tuesday, November 4, 2:30 – 5:30 p.m.

Learn the history of this cozy food and sample some while adding a stamp to your passport!



Drop-In Tech Help

Thursday, November 6, 12:00 – 5:00 p.m.

Stop in anytime with tech questions that our on-site tech guru can help to answer.



Color By Number

Friday, November 7, 10:00 a.m. – 6:00 p.m.

Join us for a relaxing day of color by number! No experience is needed to create your own work of art. We'll provide the materials and you match the colors to the numbers! All ages welcome.



Build with Cardboard Bricks

Saturday and Sunday, November 8-9, 11:00 a.m. – 4:00 p.m.

See what you can create out of our large cardboard bricks that are perfect for building!



Fiber Arts Workshop

Monday, November 10, 5:00 – 7:30 p.m. For adults and teens ages 16+.

All skill levels welcome. Yarn and hooks/needles are available to beginners.



Open Mic Night

Wednesday, November 12, 6:00 p.m.

Musicians & poets - come share your talents! All ages welcome to perform and to watch.

**Teen Scene: Scratch Art Decor****Thursday, November 13, 2:00 – 5:00 p.m.**

Stop by the library to make cool scratch art decor using special paper!

**Saturday Stories****Saturday Stories****Saturday, November 15, 11:30 a.m.**

A weekend storytime and activity geared toward families with young children (ages birth-8)!

**NYS Citizens Preparedness Corps Training Program****Saturday, November 15, 1:00 p.m.**

For adults. This course will teach you to have the tools and resources to prepare for natural and man-made disasters, respond accordingly, and recover as quickly as possible to pre-disaster conditions.

**CPL Board of Trustees Meeting****Monday, November 17, 7:00 p.m.**

Monthly meeting of the library's Board of Trustees. Members of the public are welcome to attend.

**Afternoon Book Club****Afternoon Book Club: *The Swedish Art of Aging Exuberantly* by Margarita Magnusson****Wednesday, November 19, 1:00 p.m.**

Join us the third Wednesday of each month for a book discussion. Books available at the front desk.

Write Your Life

Memoir Writing for Adults

Write Your Life: Memoir Writing for Adults**Wednesday, November 19, 7:00 p.m.**

Complete writing exercises and share pieces with the group to hone the craft of storytelling.

**STEAM Lab: Unicorn Slime****Friday, November 21 – STARTS ON THE HOUR: 1:00, 2:00, 3:00, 4:00.**

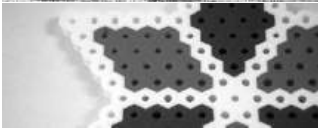
Discover the magic behind ooey-goey, sparkly slime!

**Gratitude Holders****Sunday, November 23, 11:00 a.m. - 4:00 p.m.**

Create an upcycled keepsake to celebrate thankfulness! Decorate your own fall-themed gratitude holder and fill it with slips of paper to write down things you're grateful for all season long.

**Woven Thanksgiving Placemats****Wednesday, November 26, 12:00 - 4:00 p.m.**

Design a colorful and unique placemat for yourself or someone you care about on Thanksgiving Day!

**Perler Bead Crafts****Sunday, November 30, 11:00 a.m. – 4:00 p.m.**

Use your imagination to make awesome creations with perler beads! All ages welcome.

**Take and Make Craft Kit: Snowy Owl****Pick up anytime from Sunday, November 30 through Saturday, January 3.**

WHOOO doesn't love an adorable owl craft? Pick up your snowy owl craft all month long!

**Job Seeker Help with Rensselaer County Career Center****Monday, December 1, 1:00 – 3:00 p.m.**

Career services include resume development, interview preparation, and job search assistance.

**After Dinner Book Club****After Dinner Book Club: *The Teller of Small Fortunes* by Julie Leong****Monday, December 1, 7:00 p.m.**

Join us the first Monday of each month for a book discussion! Books are available at the front desk.

Castleton Public Library

85 S. Main Street, Castleton, NY 12033

Phone: 518-732-0879

www.castletonpubliclibrary.orgwww.facebook.com/castletonpubliclibrary**Library Hours:**

Monday-Wednesday – 12:00-8:00 p.m.

Thursday-Friday – 10:00 a.m. – 6:00 p.m.

Saturday & Sunday – 11:00 a.m. – 4:00 p.m.