

## December 2013 Usage

- Circulation of print materials: 1473
- Circulation of eContent: 63
- Website visits: 7166
- Public access computers: 240
- Items added: 88

## Upcoming Programs

- Lego Club: February 3 at 6:00 PM
- Family Movie Night: January 24 at 6:00 PM
- Castleton-on-Healthy: January 28 at 10:00 AM
- Weekly Family Storytime: February 6 at 11:45 AM
- Parent/Child Book Discussion: February 22 at 10:30 AM
- Family Movie Night: February 28 at 6:00 PM

## UHLS Electronic Content (eContent)

- The eContent Advisory Committee meets quarterly and is charged with providing guidance and promoting collaboration for the development of the UHLS shared eContent collection. The committee also provides feedback to OverDrive, the eContent vendor, based on patrons' needs.
- The Castleton Public Library purchased \$591.41 worth of eContent in 2013 and the contribution of all member libraries in UHLS, including funds from the Central Library, will exceed \$162,000
- To-date, the collection has 21,845 digital copies (5,832 Audiobooks, 15,670 eBooks, 343 Videos), an additional 7,156 copies were added since December of 2012.
- In 2013, there were 191,362 checkouts system wide. In 2012, there were 129,272 checkouts system wide. Castleton Public Library patrons borrowed 770 eContent items in 2013, 266 more checkouts than in 2012.

## Website

- The Library's new website is almost ready to launch! The website will provide a mobile site for easier browsing from a smartphone; it will simplify the process for staff to update the site to ensure the community has the most up-to-date information; it will incorporate other online tools, including social media, which the Library already uses. The next steps are to assess the usability and make adjustments to the website.

## Continuing Education

- In early to mid-January, Andrea and Albert, Library Aides, will visit UHLS for demonstrations of two different ILS options. These options are each possible recommendations by the ILS Investigation Subcommittee.
- Natalie, the Librarian Trainee, will attend the Summer Reading Program Workshop at the Colonie Library on Thursday, February 6. This is an all-day workshop that promotes idea-sharing and program planning for the coming Summer Reading Program.

## Director's Report: January 20, 2014

- On February 27, I will attend a half-day workshop, Essential Skills, which is part of the Leadership and Management Academy I enrolled in in June of 2013.
- 2014 CORE Trustee Training: UHLS offers regular sessions of the CORE Trustee Training program for new member Library Trustees. This program is open to Trustees and Library Directors of all UHLS libraries. The goal of the CORE program is to create a common understanding of the roles, responsibilities, and core values of successful library trustees to ensure that each library is operating from a strong foundation. Dates for 2014 sessions are: Wednesday, January 15; Tuesday, April 8; Thursday, July 17; and Tuesday, October 7. For more information visit <http://uhls.org/>

## News

- NOVELNY Databases: The Assistant Commissioner for Libraries and State Librarian, Bernard A. Margolis, announced the preliminary selection of e-resources that will be available to New York State residents through NOVELNY (New York Online Virtual Electronic Library) beginning July 1, 2014. The databases will be freely available to public, school, academic and special libraries in NYS and residents of NYS through <http://www.novelnewyork.org>
- NYLA Advocacy Day 2014 NEW DATE: NYLA announced that the 2014 NYLA Library Advocacy Day is moved to Wednesday, February 26, 2014. This change is deemed necessary in order to allow for the maximum impact of our advocacy efforts. The original date has been scheduled as a Senate-only session day, as per the 2014 Session Calendar, which was released late last week.
- New Kids Digital eBook Interface: The new interface picks up titles by subject heading limited to children's materials. Check out the new interface here: [digitalcollection.uhls.org/kids](http://digitalcollection.uhls.org/kids)

## Meetings (December 7- January 3, 2014)

- December 9: Attended a meeting of the Castleton Study Club. 2015 marks the 100 year anniversary of the Club.
- December 11: Operations and Capital Projects Committee meeting to discuss the inspection and next steps for the project.
- December 12: Meeting with President Schottenfeld and Treasurer Hiser to discuss a reimbursement request for the Leadership and Management Academy.
- December 13: Attended the Village's Annual Holiday Luncheon.
- December 23: Met with Treasurer Hiser to sign checks.
- January 3: Directors Association did not meet.
- January 3: Automated Services Committee did not meet.
- January 3: Met with Bill Adams to begin the Financial Review process.
- January 7: Met with Emily Antonelli, a Banker at Citizen's Bank, to inquire about the amount of securities the bank pledged to protect the Library's deposits. She will follow up with the FDIC protection information and the amount the bank pledges if the amount of deposits exceeds that amount. She will also follow up with some information about investment options to ensure the highest return on investments.